

Greater Lowell Technical High School

2019-2020 Program of Studies



Joseph Mastrocola, Superintendent-Director

Jill Davis, Assistant Superintendent/Principal



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Core Values

A core value is a central belief deeply understood and shared by every member of an organization. Greater Lowell Technical High School has established a set of core values to guide the actions of all students and staff and that are reflected daily in their performance building quality lives and a positive school culture conducive to learning for all.

All members of the Greater Lowell Technical High School Learning Community will strive to:

R.E.A.C.H.

Respect - We treat ourselves, others and our surroundings with dignity through words and actions

Effort- We work to the best of our abilities to make continuous progress without giving up or giving in

Accountability - We own our words and actions and have the courage to accept responsibility for our decisions

Commitment- We show dedication to our success, our school and our community

Honesty- We act with integrity and value the importance of truthfulness



Greater Lowell Technical High School

School Committee

Chairperson

Fred W. Bahou, Jr.
Dracut, Vice-Chair

Curtis J. LeMay
Lowell, Secretary

Raymond J. Boutin
Lowell

Paul E. Morin
Dracut

George W. O'Hare
Lowell

Matthew J. Sheehan
Dracut

George A. Tatseos
Tyngsboro

Kempton P. Giggey
Dunstable

Administration

Joseph Mastrocola
Superintendent-Director

Jill Davis
Assistant Superintendent/Principal

Jeffrey Albert
Director-Special Education

Tracy Encarnacao
Director-Guidance & Counseling Services

Michael Barton
Director-Curriculum/Instruction & Assessment

Directors

Stacy Bezanson

Mark Byrne

Jamie Costa

Lisa Martinez

Kristin Foti

Christine Messina

Kathryn Tierney

George Garabedian

Mark White

Linda Zambino

Director-Cooperative Education/Placement

Director-Plant Services

Senior Assistant Principal

Director-Technology, Enrollment & Information

Director-Media and Professional Development

Director-Practical Nursing & Continuing Ed. Programs

Director of Human Resources

Acting School Business Administrator

Director-Athletics/Physical Education Cluster Chair

Assistant Principal

Cluster Chairs

Carol Chisolm

Arthur Cornellier

Ronald Vercellone

Maureen Griffin

Daniel Hamel

Margaret Sarmento

Kathryn Palladino

Science & Mathematics Cluster Chair

Transportation/Manufacturing Cluster Chair

Dean of Discipline & Attendance

Personal Services Cluster Chair

Construction Cluster Chair

Technology Cluster Chair

ELE-ELA-SS Cluster Chair

William J. Collins

Superintendent-Emeritus

Notice of Non-Discrimination in Education

The Greater Lowell Technical High School does not discriminate on the basis of race, color, religious creed, national origin, sex, sexual orientation, age, gender identity, criminal record, disability, veteran status, genetic information, pregnancy or a condition related to said pregnancy, and homelessness in the administration of its educational and employment policies, programs, practices or activities, as defined and required by state and federal law. In addition, Greater Lowell Technical High School is committed to providing a work and learning environment free from sexual harassment and prohibits retaliation against any individual for making a complaint of conduct prohibited under this Notice, or for assisting or assisting in the investigation of such a complaint. The following person has been designated to handle inquiries regarding educational non-discrimination policies:

Name and Title: Tracy Encarnacao, Director of Guidance/Title IX Coordinator

Address: Greater Lowell Technical High School, 250 Pawtucket Boulevard

Telephone: (978) 441-4955

A MESSAGE FROM THE SUPERINTENDENT-DIRECTOR

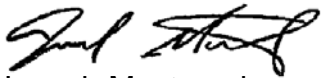
Career and technical education in Massachusetts and the United States has evidenced growth at a dramatic rate. The constant changes in business, industry and technology continue to provide us with ongoing challenges to update our curriculum in order that we may provide our students with the best instruction possible.

This Program of Studies reflects the efforts of teachers, administrators, and industry partners to assess our program offerings and to guarantee that our curriculum is current and reflective of the rapidly changing technology. As a result of this concerted effort, our students are exposed to an excellent array of courses designed to make their educational experience at Greater Lowell extremely meaningful and worthwhile. An underlying goal of this educational process is to ensure that our students graduate prepared for success in both postsecondary education and career employment. Students are exposed to an integrated program of instruction which provides them with the opportunity to attain the technical, academic, and social skills needed to be productive and well-adjusted members of society.

Parents and guardians are encouraged to carefully examine the technical and academic course offerings and to assist students in selecting those courses, which most appropriately meet individual student's needs, abilities and interests.

We urge parents/guardians and students to utilize this Program of Studies throughout the course selection process to determine which programs would best enable Greater Lowell students to achieve success as they strive towards meeting their career goals. Students who intend to further their technical training and/or education upon graduation are urged to give strong consideration to the proper selection of courses.

Sincerely,



Joseph Mastrocola
Superintendent-Director

GREATER LOWELL TECHNICAL HIGH SCHOOL

Mission Statement

Greater Lowell Technical High School commits to ensure students' readiness for career, college, and citizenship in the 21st century. We challenge and support students as they realize their individual potential for personal and professional success.

Philosophy

Greater Lowell Technical High School believes in the philosophy and goals of the Massachusetts Common Core of Learning, the Massachusetts Curriculum Frameworks, and the Massachusetts Vocational Technical Education Frameworks to ensure that students attain the **academic and technical skills** required to secure employment, to continue post-secondary studies, or to pursue a combination of both.

Greater Lowell Technical High School provides students with distinct **technical and academic** experiences in a supportive and safe environment to realize a focus for their future.

Greater Lowell Technical High School actively strengthens community and business partnerships with service programs, career and employment opportunities, mentoring programs, advisory boards, grant partnerships, field placements, and volunteerism.

Greater Lowell Technical High School's faculty commits to the highest quality of instruction in both technical and academic areas and the design of extra and co-curricular activities that positively influence students' intellectual, physical, social, and emotional development, to develop leadership, teamwork, and problem solving.

Greater Lowell Technical High School promotes and enhances the learning process by providing academic, technical, and personal/social counseling to facilitate positive student development.

Greater Lowell Technical High School believes that all students regardless of race, color, national origin, sex, disability, religion, or sexual orientation have the opportunity to succeed through **technical and academic** programs and extracurricular activities.

Goals

Commit to a learning environment that increases student achievement and develops confident learners.

Develop staff and students to think critically and to communicate effectively through educational exercise teamwork, problem solving, and individual responsibility and pride in teaching and learning.

Incorporate proven instructional resources and technology into our technical and academic curriculum to prepare students to adapt to technological change and to broaden their awareness of career opportunities.

Encourage and facilitate increased parent/guardian involvement in the educational process, including extra-curricular activities.

Staff and students will model standards of behavior that cultivate community, respect, and professionalism.

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GREATER LOWELL TECHNICAL HIGH SCHOOL
ADMISSION POLICY SUMMARY

ELIGIBILITY

Resident Students

Any eighth, ninth or tenth grade student who is a resident of the Greater Lowell Regional Vocational School District (Lowell, Dracut, Tyngsboro, Dunstable) who expects to be promoted to the grade they seek to enter by their local district is eligible to apply for fall admission or admission during the school year subject to the availability of openings to Greater Lowell Technical High School. Resident students will be evaluated using the criteria contained in this Admission Policy. Priority for admission is given to Greater Lowell Regional Vocational School District residents according to the District Agreement.

School Choice/Nonresident (Chapter 74) Students

Students who are not residents of the Greater Lowell Regional Vocational School District are eligible to apply as a School Choice student or a nonresident student under (Chapter 74) for fall admission subject to the availability of openings to Greater Lowell Technical High School provided they expect to be promoted to the grade they seek to enter by their local district. School Choice students or nonresident students under (Chapter 74) from other vocational technical schools are eligible to apply for fall admission or admission during the school year to grades 9-12 at Greater Lowell Technical High School provided they expect to be promoted to the grade they seek to enter by their current school. School Choice students or nonresident students under (Chapter 74) will be evaluated using the criteria contained in this Admission Policy.

Transfer Students

Applications from students who are enrolled in a state-approved (Chapter 74) vocational technical high school program in another school (transfer students) will be considered for admission (including admission during the school year) if they relocate away from their current school and wish to pursue the same program of study at Greater Lowell Technical High School. Their applications will be evaluated according to the provisions of this Admission Policy.

McKinney - Vento

Students who are homeless will be evaluated according to the selection criteria contained in this Admission Policy.

Home School Students

Students who are formally being home schooled may apply for admission to Greater Lowell Technical High School, including admission during the school year, provided all Admission Policy criteria are followed. The Home School Student's parent(s)/guardian(s) must submit a copy of the Home School approval letter from the local school superintendent and if current and prior year grades and/or prior school transcript are not available, a representative sample or portfolio of the student's body of work in English Language Arts or its equivalent, math, science, and social studies is required.

APPLICATION PROCESS

APPLICATION PROCESS-FOR FALL ADMISSION TO THE NINTH, TENTH & ELEVENTH GRADE

1. Students interested in applying to Greater Lowell Technical High School for fall admission to the ninth, tenth, or eleventh grade must:
 - a. Apply online, on the school's website, at www.gltech.org or apply during their visit to Greater Lowell Technical High School, in the fall, or at the January Open House, if applying for ninth grade. Ninth grade students, as well as tenth and eleventh grade applicants, who do not attend the visit or January Open

House, may obtain an online application from their local school Guidance Counselor or by contacting the Greater Lowell Technical High School Admissions or Guidance Office as early in the school year as possible.

- b. Complete an application and inform their local school Guidance Counselor by the deadline set by the sending school's Guidance Department.

2. It is the responsibility of the local school Guidance Counselor to:

- a. Complete their portion of the applications to the Greater Lowell Technical High School Guidance Office on or before February 1. Complete applications include:

- (i) Completed application form (including required signatures).
- (ii) For application to grade 9 (fall admission), the average of grade 7 and terms 1 and 2 of grade 8 marks in English Language Arts, social studies, mathematics and science from the local school report card/transcript are required.

For application to grades 10 & 11 (fall admission) the average of the previous two school year grades in English Language Arts, social studies, math and science from the local school report card/transcript are required.

For application to grade 9 (fall admission), the sum of grade 7 and terms 1 and 2 of grade 8 unexcused absences from the local school report card/transcript are required.

For application to grades 10 & 11 (fall admission) the sum of the previous two school year's unexcused absences from the local school report card/transcript are required.

For application to grade 9 (fall admission), in- house and out of school suspensions from grade 7 and terms 1 and 2 of grade 8 are required from the local school guidance counselor.

For application to grades 10 & 11 (fall admission), in-house and out of school suspensions from the previous two school years are required from the local school guidance counselor.

For application to grades 9, 10, 11 & 12 (fall admissions), a recommendation from the local school guidance counselor is required.

3. If incomplete applications are received, the following procedures will be followed:

- a. The Greater Lowell Technical High School Admissions or Guidance Department will notify the local School Guidance Counselor responsible for submitting the application that the application is incomplete and will request completion.
- b. The applicant's parent(s)/guardian(s) will be notified by the Greater Lowell Technical High School Department in the event that the problem is not resolved by the local school Guidance Counselor.
- c. If after notifying the local school Guidance Counselor and parent(s)/guardian(s), the application remains incomplete for twenty calendar days, the application will be voided.

APPLICATION PROCESS – FOR ADMISSION TO THE NINTH TENTH AND ELEVENTH GRADES FOR THE CURRENT SCHOOL YEAR

1. Students interested in applying to Greater Lowell Technical High School for admission for the current school year must:
 - a. Apply online, on the school’s website, at www.gltech.org or obtain an online application from their local Guidance Counselor or by contacting the Greater Lowell Technical High School Admissions or Guidance Office as early in the school year as possible.
 - b. Complete an application and inform their local school Guidance Counselor by the deadline set by the sending school’s Guidance Department.

2. It is the responsibility of the local school Guidance Counselor to:
 - a. Complete their portion of the application form.
 - b. Forward the completed applications to the Greater Lowell Technical High School Guidance Department. Complete applications include:
 - (i) Completed application form (including required signatures).
 - (ii) For application to grades 9, 10 & 11, (admission during the school year) the previous and current school year to the date of the application, grades in English Language Arts, social studies, math and science from the local school report card/transcript are required.

For application to grades 9, 10 & 11, (admission during the school year) the previous and current school year to the date of the application absences from the local school report card/transcript are required.

For application to grades 9, 10 & 11, (admission during the school year) the previous and current school year to the date of the application, the disciplinary record from the local school Guidance Counselor is required.

3. If incomplete applications are received, the following procedures will be followed:
 - a. The Greater Lowell Technical High School Admissions or Guidance Department will notify the local School Guidance Counselor responsible for submitting the application that the application is incomplete and will request completion.
 - b. The applicant’s parent(s)/guardian(s) will be notified by the Greater Lowell Technical High School Department in the event that the problem is not resolved by the local school Guidance Counselor.
 - c. If after notifying the local school Guidance Counselor and parent(s)/guardian(s), the application remains incomplete for twenty calendar days, the application will be voided.

LATE APPLICATIONS

Applications received after February 1st will be evaluated using the same criteria as other applications, and the composite score will be integrated in rank order on the established wait list.

WITHDRAWN STUDENTS

Students who withdraw from Greater Lowell Technical High School and who are attending or not attending another high school may reapply to Greater Lowell Technical High School following the procedures contained in this admission policy and will be evaluated using the criteria contained in this Admission Policy.

SELECTION CRITERIA

Completed applications are processed by the Admission Committee using weighted admission criteria. Each applicant will be assigned a score derived from the sum of the sub-scores of the following criteria:

- A. Scholastic Achievement: Maximum 40 points

Grade Averages	Points
90 – 100 (A)	10
80 – 89 (B)	8
70 – 79 (C)	5
60 – 69 (D)	2
0 – 59 (F)	0

For application to grade 9 (fall admission), the average of grade 7 and terms 1 and 2 of grade 8 marks in English, social studies, mathematics and science from the local school report card/transcript are used. For application to grades 10 & 11 (fall admission) the average of the previous two school year marks in English, social studies, mathematics and science from the local school report card/transcript are used. For application to grades 9, 10 & 11 (admission during the school year) the previous school year and current school year to the date of the application marks in English, social studies, mathematics and science from the local school report card/transcript are used.

- B. Attendance: Maximum 40 points

Number of Unexcused Absences	Points
0 – 2	40
3-5	35
6-8	30
9-11	25
12-14	20
15-17	15
18-20	10
Over 20	0

For application to grade 9 (fall admission), the sum of absences of grade 7 and terms 1 and 2 of grade 8 from the local school report card/transcript are used.

For application to grades 10 & 11 (fall admission), the sum of the absences from the previous two school years from the local school report card/transcript are used.

For application to grades 9, 10 & 11 (admission during the school year), absences of the previous school year and current school year to the date of the application from the local school report card/transcript are used.

C. School Discipline/Conduct: Maximum 40 points

The number of days a student has been suspended in school and out of school is recorded. Maximum points are awarded to students who have never been suspended.

Number of Suspensions	Points
0	40
1 In-School	30
1 Out of School	25
2 In-School	10
More than 2 In-School or 1 Out of School	0

Suspension data will be collected from local schools. The number of suspensions will be utilized to measure student discipline/conduct.

For application to grade 9 (fall admission), the sum of grade 7 and terms 1 and 2 of grade 8 suspensions will be utilized to measure discipline/conduct. For application to grades 10 & 11 (fall admission) the sum of the previous two school years will be used to measure discipline/conduct. For application to grades 9, 10 & 11 (admission during the school year) the previous and current school year to the date of the application suspension totals to be completed by local principals will be utilized.

D. Local Guidance Counselor's Recommendation: Maximum 10 points

A member of the Guidance Department in each member town will complete a recommendation based on a rubric in the application packet.

Rating	Points
Ability to Benefit	2
Classroom Participation	2
Perseverance	2
Study/Work Habits	2
Positive Attitude	2

SELECTION PROCESS

Members of Greater Lowell Technical High School's Admission Committee will assemble to review all completed applications received by the first Friday in February. They will check each application for accuracy before awarding rating points in each category. After awarding rating points, each category will be totaled. The applicants will be ranked from high to low. Students listed above the cut-off score will be selected for admission. Those below the cut-off score will be placed on a Waiting List. The cut-off score is determined annually by ranking all applicants from top to bottom and selecting the number of applicants necessary to fill the Freshmen Class. All students and their local guidance counselors are advised of their admission status (accepted, waiting list) by the end of the first full week in April.

Non-resident applicants are evaluated using the criteria in this Admission Policy and will be placed on the applicant list after the resident applicants. Non-resident applicants on the list will only be accepted if all resident applicants have been accepted.

Applications received after the first Friday in February will be evaluated using the same criteria as other applications and their composite score will be integrated in rank order on the established applicant list.

ENROLLMENT

In order to enroll at Greater Lowell Technical High School for the fall, applicants must have been promoted to the grade they wish to enter by their local district. In addition, they must have passed courses in English Language Arts or its equivalent and mathematics for the school year immediately preceding their enrollment at Greater Lowell Technical High School.

TECHNICAL PROGRAM PLACEMENT

All ninth graders who enroll in Greater Lowell Technical High School participate in a technical exploratory program designed to help them learn about their talents and interest relative to a variety of different vocational-technical programs, including some that are non-traditional for their gender.

Students who enroll in Greater Lowell Technical High School after grade nine may select to explore a vocational technical program based upon available openings. Students are evaluated and graded by each shop teacher during the period of exploration.

Students are evaluated on four areas: Maximum 100 points

Rating	Points
Safe Use of Equipment/Efficient Use of Shop Specific Tools and Material Use	10
Performance Assessment	50
Coursework/Project Completion	20
Employability Skills/Conduct	20

If the number of enrollees seeking a particular shop exceeds the number of openings, the evaluative exploratory grades would determine the enrollee or enrollees who are placed in the particular shop. In the case of tie scores, the cumulative average of all exploratory grades will be used as the first tiebreaker with attendance being used as the second tiebreaker after adjusting for documented excused absences.

Students who wish to transfer from one shop to another during the school year may apply for transfer no later than the end of the second quarter by contacting his/her guidance counselor. Transfer requests will be considered subject to the availability of openings in the requested shops. Each transfer applicant will be interviewed and counseled individually to determine the appropriateness of the transfer for the particular student.

REVIEW and APPEALS

The applicant's parent(s)/guardian(s), upon receipt of a letter from Greater Lowell Technical High School indicating that the applicant was not accepted or placed on a waiting list, may request a review of the decision by sending a letter requesting a review to the Assistant Superintendent/Principal within thirty days of the receipt of the letter. The Assistant Superintendent/Principal will respond in writing to the letter with the findings of the review within thirty days. If after the review, the parent/guardian wishes to appeal the findings of the review they may do so by sending a letter requesting that they be scheduled to appear before the Superintendent-Director of Greater Lowell Technical High School to appeal the Assistant Superintendent/Principal findings. The Superintendent-Director will respond in writing to the parent/guardian with a scheduled date for the appeal within thirty days of the receipt of the letter. The Superintendent-Director will respond in writing to the letter with his decision on the appeal within thirty days of the meeting when the appeal was presented.

CREDIT GUIDE SHEETS – GRADE 9-12

9TH GRADE PROGRAM

PAGE	ENGLISH	CREDITS
61	English 1 - Honors.....	6.0
61	English 1 - CP.....	6.0
	MATHEMATICS	
64	Algebra 2 - Honors.....	6.0
63	Algebra 1 - Honors.....	6.0
63	Algebra 1 - CP.....	6.0
63	Algebraic Foundations.....	12.0
63	Pre-Algebra	6.0
	PHYSICAL EDUCATION/HEALTH	
65	Teen Health.....	3.0
65	Physical Education 9 th / Wellness.....	3.0
66	Adaptive Physical Education.....	3.0
	SCIENCE	
66	Biology - Honors	6.0
67	Biology 1 - CP.....	6.0
	SOCIAL STUDIES	
69	World History - Honors.....	6.0
69	World History - CP.....	6.0
21	Career and Technology Readiness.....	6.0
22-60	EXPLORATORIES& SHOP 1.....	12.0
	REQUIRED TOTAL CREDITS	48.0

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CREDIT GUIDE SHEETS – GRADE 9-12

10TH GRADE PROGRAM

PAGE	ENGLISH	CREDITS
61	English 2 - Honors.....	6.0
61	English 2 -CP.....	6.0
	MATHEMATICS	
64	Geometry - Honors.....	6.0
64	Geometry - CP.....	6.0
64	Algebra 1 w/Geometry.....	6.0
	PHYSICAL EDUCATION/HEALTH	
66	Physical Education 10 th /Wellness.....	3.0
66	Adaptive Physical Education.....	3.0
	SCIENCE	
67	General Chemistry Hybrid/Lab 1.....	6.0
67	Biology 2 - CP.....	6.0
67	Chemistry - CP.....	6.0
68	Biotechnology 1 - CP.....	6.0
67	Environmental Science – CP.....	6.0
67	AP Environmental Science.....	6.0
	SOCIAL STUDIES	
69	U.S. History 2 - Honors.....	6.0
69	U.S. History 2 - CP.....	6.0
22-60	SHOP.....	21.0

REQUIRED TOTAL CREDITS

48.0

CREDIT GUIDE SHEETS – GRADE 9-12

11TH GRADE PROGRAM

PAGE	ENGLISH	CREDITS
62	English 3 – AP English Language and Composition	6.0
62	English 3 - Honors	6.0
62	English 3 - CP	6.0
	MATHEMATICS	
65	Pre-Calculus - Honors	6.0
64	Algebra 2 - Honors	6.0
65	Pre-Calculus - CP	6.0
64	Algebra 2 - CP	6.0
64	Functions & Number System	6.0
	PHYSICAL EDUCATION/HEALTH	
66	Physical Education Upper 1/Wellness	1.5
66	Upper Health I	1.5
66	Adaptive Physical Education	3.0
	SOCIAL STUDIES	
70	U.S. History 3 - Honors	6.0
70	U.S. History 3 - CP	6.0
70	Topics in United States History 3	3.0
22-60	SHOP THEORY	6.0
22-60	SHOP	21.0

REQUIRED TOTAL CREDITS ***48.0***

CREDIT GUIDE SHEETS – GRADE 9-12

12TH GRADE PROGRAM

PAGE	ENGLISH	CREDITS
62	AP English Literature and Composition	6.0
62	English Composition 1 – Dual Enrollment	6.0
63	English – Honors	6.0
63	English 4 - CP	6.0
	MATHEMATICS	
64	Calculus	6.0
65	Pre-calculus – Honors	6.0
65	Pre-calculus CP	6.0
64	Algebra 2 - CP	6.0
64	Trigonometry – CP	6.0
65	Probability and Statistics Applications	3.0
65	Probability and Statistics - Honors	6.0
65	Algebra 2 Applications - CP	3.0
	PHYSICAL EDUCATION/HEALTH	
66	Physical Education Upper 1 / Wellness	1.5
66	Upper Health 2	1.5
66	Adaptive Physical Education	3.0
	SCIENCE	
67	General Chemistry Hybrid/Lab 1	6.0
68	Physics – Honors	6.0
67	Physics - CP	6.0
67	Anatomy and Physiology - Honors	6.0
68	Anatomy and Physiology - CP	6.0
67	Chemistry - CP	6.0
68	Applications of Science – CP	3.0
69	Engineering Science - CP	3.0
67	Environmental Science - CP	6.0
67	AP Environmental Science	6.0
71	Essential Concepts of Biology	3.0
22-60	SHOP THEORY	6.0
22-60	SHOP	21.0

REQUIRED TOTAL CREDITS

48.0

PROGRAMS AND SERVICES

COLLEGE PREPARATORY PROGRAM

Greater Lowell Technical High School offers a Massachusetts High School Program of Studies (MassCore) which is intended to help high school graduates arrive well prepared for college. Courses included in MassCore are rigorous, engaging, and are aligned to the Massachusetts Curriculum Frameworks high school level standards. The recommended program of studies includes; four years of English, four years of math, three years of lab-based science, and three years of social studies. Students are scheduled in academic classes based on their course of study. Changes in schedules should not occur beyond the end of the 2nd quarter. The only exceptions would be if a student is serviced under an Individual Education Program, or 504 Accommodation Plan.

In order to meet admissions standards for Massachusetts State Colleges and Universities (four year colleges) student should complete the following courses:

1. Four courses of college preparatory English
2. Four courses of college preparatory Mathematics
3. Three courses of college preparatory Science (including three labs)
4. Two courses of college preparatory Social Studies (including one course in U.S. History)
5. Two years of technical program theory courses plus one an additional course in Mathematics, Science (no lab required), or Computer Science are accepted in lieu of foreign language for admissions to Massachusetts State Colleges.

ACADEMIC LEVELS

Greater Lowell Technical High School has high standards and expectations for **all** students at **all** levels. Course level placement for students is determined based on individual needs of each student taking into consideration: teacher recommendations, grades, district and state assessments, student interest, parent input, and the school counselor's professional guidance based on all factors. The academic levels available at Greater Lowell Technical High School are listed below.

Advanced Placement (AP) – Intended for highly motivated students who wish to take challenging college-level courses while in high school. Students that are planning on attending a two or four year college will have the opportunity to experience a college-like class while receiving the support of highly qualified educators. Students who enroll in Advanced Placement courses are responsible for taking the AP College Board exam for that class.

Dual Enrollment – Designed for highly motivated college bound students who have strong academic skills. These courses are in partnership with local colleges and universities and upon successful completion, students can receive college credit.

Honors – Designed for highly motivated college-bound students who have strong academic skills. These courses are fast-paced and rigorous and require consistent effort and the ability to work independently.

College Preparatory (CP) – The curriculum contains much of the core content as honors classes. Intended for college-bound students and for those students who wish to keep their post-secondary options open. Students in CP courses will develop a strong foundation of content and skills based on the Massachusetts Curriculum Frameworks.

Grade Point Average (GPA) Calculation

GLTECH uses a cumulative, weighted 4-point GPA calculation recommended by the Massachusetts Board of Higher Education¹. Grade point averages are calculated based upon the grades earned in all high school level academic, technical, and exploratory courses. Grades earned in College Placement (CP) and technical courses do

not receive extra weight. Grades earned in Honors, Advanced Placement, and Dual-Enrollment courses receive additional weight.

Calculating the weighted GPA

- Step 1. Convert each final, numeric grade to its equivalent on the 4-point scale.
- Step 2. Weight grades by adding 0.5 to each converted grade earned in an Honors level course, and 1.0 to each converted grade earned in an Advanced Placement or dual enrollment course.
- Step 3. Multiply each converted grade by the course credits earned. (Each course is assigned a specific number of credits based on the length and hours of the course.)
- Step 4. Total the products from Step 3.
- Step 5. Divide the total from Step 4 by the total number of course credits attempted.
- Step 6. The quotient is the student's weighted GPA.

Conversion between numeric and 4-point grades:

Numeric Grade	4-Point Scale		Numeric Grade	4-Point Scale
100	4.3		79	2.6
99	4.3		78	2.5
98	4.2		77	2.4
97	4.2		76	2.3
96	4.1		75	2.2
95	4.1		74	2.1
94	4.0		73	2.0
93	4.0		72	1.9
92	3.9		71	1.8
91	3.8		70	1.7
90	3.7		69	1.6
89	3.6		68	1.5
88	3.5		67	1.4
87	3.4		66	1.3
86	3.3		65	1.2
85	3.2		64	1.1
84	3.1		63	1.0
83	3.0		62	0.9
82	2.9		61	0.8
81	2.8		60	0.7
80	2.7		59	0

COURSE REQUIREMENTS

All students are required to take four years of English Language Arts, four years of mathematics, three years of lab based sciences, two years of history/social sciences, and three years of a technical program. Students must receive a passing grade in English Language Arts for all four years, freshman and sophomore Science, and three years of Mathematics in order to graduate from Greater Lowell. Students must also pass their technical program to be promoted to the next technical level. Students who do not pass their technical program may not receive a technical certificate at graduation. The only exceptions would be a student who may be serviced under an

Individual Education Program, a 504 Accommodation Plan, or receiving English Language Education services. All decisions regarding these students are made by Teams as required by Special Education, Section 504, and English Language Education regulations.

It should be noted that students who fail Algebra 1 or Algebra 2 must attend summer school and participate in a mandatory afterschool competency based program during the next school year to ensure that they remain on the track to meet admissions standards for Massachusetts State Colleges and Universities.

State Mandate – Competency Determination A student receives State Competency Determination when they score a 240 or better on the state mandated MCAS in English Language Arts and Math, and a 220 in Science. Students who do not score a 240 in either Math or ELA are placed on an Educational Proficiency Plan which requires them to successfully complete and pass 11th and 12th grade Math and English.

ENGLISH LANGUAGE LEARNERS PROGRAM

Under the guidelines of Chapter 71A, the Greater Lowell Technical High School provides educational services to students who are identified as English Learners. The goal of the program is to help students increase their academic proficiency in English in order to achieve success in all interdisciplinary courses. All students in the ELL program receive intense instruction in English as a second language. In addition, ELL instructional support is provided by teachers and paraprofessionals to students in academic, technical and related classes in order to ensure student success in those courses. The specific amount of two-way instruction and tutorial support is based on the linguistic need of each student. Students are scheduled into mainstream courses as soon as their performance indicates that they will be able to succeed.

SCHOOL COUNSELING SERVICES

The School Counseling Department at Greater Lowell Technical High School assists each student in reaching his/her potential in the attainment of a high school diploma by providing academic, technical and personal support. Whether the student plans to immediately enter the workforce or continue his/her education on the post-secondary level, counselors will monitor each student to assure that individual career and college goals may be achieved. A Career Inventory Survey is administered to all freshmen to assist them in choosing the technical program that best suits their interests and abilities. Freshmen begin creating a career plan that they update every school year with the assistance of their guidance counselor to provide them with a four year college and career plan.

The School Counseling Department at Greater Lowell Technical High School assists each student to gain insight into understanding his/her environment, and needs and potential so that choices and decisions made will culminate in a successful and satisfying academic and career path.

Counselors provide a variety of student and community based services including, academic, career and postsecondary planning, and crisis intervention/resources. The School Counseling Office offers a comprehensive developmental guidance program consisting of individual and group sessions with students, as well as parent/guardian evening informational presentations. The administration, counselors, teachers, and students work together to promote the best interests of the school and the individual student. The focus of the school counselor is to work with the students and their parents/guardians in matters pertaining to academic advising, post-secondary planning, and personal/social counseling. This could include adjustment to school, registering for courses, placement in classes, college and career exploration, testing, tutoring, and personal/emotional issues. Counselors have access to a wide variety of community and collegiate resources in order to provide the students with the best possible options for all their needs. **Students should make appointments to see their counselor unless the reason for the meeting is of a critical nature.** Parents are encouraged to call or email their child's counselor to make an appointment to discuss any areas of concern. Conferences may be arranged before or after school or at designated times during the school day.

Students who are referred for School Adjustment Counselor services will be issued a Strengths and Difficulties Questionnaire (SDQ) to help assess the focus for these appointments. The goal of the School Adjustment Counselor is to improve access to the curriculum by increasing coping skills for students struggling with social-emotional difficulties, thereby increasing time in classes. If you do not wish your student to take the SDQ, please inform your student's School Counselor in writing to opt out of this assessment.

STUDENT COURSE SELECTION

Students attending Greater Lowell Technical High School will meet with his/her school counselor to select courses for the next school year. Students and parents are requested to examine the Program of Studies booklet before meeting with their counselor to select courses that meet their individual needs. A student who will be pursuing education on the post-secondary level should discuss course selection with his/her counselor on a frequent basis to ensure that college admission requirements are met.

COLLEGE & POST SECONDARY PLANNING

Counselors assist students in the following ways:

- Course Selection
- 4-year Career Plan
- Guided Naviance Student Activities
- College and Career Search process
- College majors and related careers
- PSAT/SAT/SAT Subject/ACT/ASVAB testing
- Resume/Essay writing
- College visits and interviews
- Financial Aid/Scholarships

Students are encouraged to utilize the resources available in the guidance office to assist them in this process. The guidance office has computers available to the students to aid them in obtaining information about colleges and careers.

NAVIANCE STUDENT

Naviance Student from Naviance is a web-based service designed especially for students and parents. It is a comprehensive website that students and parents can use to help make decisions about colleges, careers, and postsecondary plans. Each student has a profile on Naviance Student and is linked directly to the counseling office so that the counselors can monitor each student's progress in the career and college planning process.

Family Connection allows students and families to:

- Get involved in the planning and advising process: Build a resume, complete online surveys, and manage timelines and deadlines for making decisions about careers and post-secondary options.
- Research Careers: Research hundreds of careers and career clusters as well as take career assessments and interest inventories.
- Research Colleges: Compare your GPA, standardized test scores, and other statistics to actual historical data from our school for students who have applied to your college of interest in the past.
- Create plans for the future: Create goals and to-dos, and complete tasks assigned by the school to better prepare your student for future career and college goals.
- Track transcripts and recommendations: As a senior, once you have requested transcripts and recommendations you can see when those requests have been fulfilled.

Naviance Student also lets us share information with students and parents/guardians through email about upcoming events and meetings, local scholarship opportunities and other resources for college and career exploration. We are pleased to offer Naviance Student to our students and their families as it creates a rich and meaningful pathway to maximize the opportunities to create an individual career plan and pathway to success for the student.

To access our school's Naviance Student site, please visit: <http://connection.naviance.com/glths>
Each student and parent will have his or her own access code to this site; however, you may also access it as a guest by using the guest password: gryphon.

LIBRARY MEDIA CENTER(IMC)

The mission of the Library Media Center (LMC) is to enhance students' knowledge by providing them with resources that supplement their learning as they build research skills and become life-long independent learners.

Our collection, one of the largest and most comprehensive in a technical secondary school in the country, covers a variety of subjects that support our school's academic and technical programs. We also maintain general reference material and current and archived periodicals. Our team's priority is to provide students with up-to-date resources and we do so by constantly displaying our latest acquisitions-fiction books, graphic novels and career resources, among others-meant to encourage students to imagine, be proactive and be successful. We also offer an extensive number of on-line multimedia databases that are available to teachers and students at school and at home that are accessible through our web site at <http://www.gltech.org/Page/435>.

Our environment is designed to promote learning whether that is individual or in groups. For this purpose, in addition to the main center we have three computer labs for student/teacher use. The Library Media Center is open before and after school, during lunch, and with a pass throughout the day.

SPECIAL EDUCATION DEPARTMENT

Under Federal Law IDEA (Individuals with Disabilities Act) and Massachusetts Law Chapter 71B/CMR (Code of MA Regulations) 603 28.00, the Greater Lowell Technical High School provides comprehensive programming for students with disabilities under Individual Education Programs. Services include content area inclusion classes, adaptive physical education classes, and study skills support for academic instruction received in the general curriculum. In addition, related services such as speech therapy, individual and group problem-solving therapy, and full evaluation services are also provided.

SECTION 504

Under Section 504 Civil Rights Law protecting the rights of individuals, the law identifies all school-aged children as handicapped who meet the definition of a "qualified handicapped person". A student may be eligible for Section 504 Accommodations, if she/he has or has had a physical or mental impairment which substantially limits a major life activity, which includes walking, hearing, seeing, speaking, breathing, learning, caring for one's self and performing manual tasks. The handicap condition need only substantially limit one major life activity in order for the student to be eligible.

Parent/Guardian(s) should contact the Section 504 Coordinator at 978-441-4951 or 4952 regarding the process for requesting a Section 504 Accommodation Plan review.

EXPLORATORY / FRESHMAN PROGRAM OVERVIEW

EXPLORATORY PROGRAM

Pre-Exploratory

The Grade 9 Pre-Exploratory provides all ninth grade students the opportunity to learn about each of the twenty-three (23) technical programs offered at Greater Lowell Technical High School. Students will spend one period in each technical program where they will be given a tour of the shop area and presented with an overview of the program and potential career paths.

Exploratory

The Exploratory Program provides ninth grade students with the opportunity to learn about seventeen (17) technical programs they selected to explore. Students will spend two periods each day for (7) days in each of the seventeen programs. This will enable them to discover their personal strengths and interests, and compare these with the work skills and requirements of these seventeen (17) programs. Students are encouraged to consider training in any program, without regard to traditional stereotypes. At the end of each exploratory, students will receive an evaluation score. Exposure to seventeen (17) exploratory programs will enable students to make a more informed decision when making their final technical program choice. In the fourth marking period, students will select one of the seventeen (17) programs explored to pursue for the remainder of their high school experience. It is important that parents/guardians assist students with this selection process.

SHOP SELECTION PROCEDURE

As noted previously, ninth grade students will make their permanent shop selection during the fourth marking period.

The following selection procedure is used to determine permanent shop placement for ninth grade students:

1. Students complete a permanent shop selection form listing their first through fourth choices in the order of preference.
2. A list of students for each shop is generated based on all student requests starting with students who scored the highest in each of the exploratory programs to the lowest. Students who have the highest scores will be placed into their shop selection first when over-enrollment to a shop occurs.
3. Students who do not get into their first shop choice will be placed into their second shop choice, if there is an opening available. If the students' second choice selection is over enrolled, then they will be placed into their third choice.
4. When two students have the same score and are vying for the last shop placement the student's average of all exploratory shop scores is considered first and student attendance is considered second.

Exploratory Programs Offered

Auto Collision Repair and Refinishing
Automotive Technology
Carpentry
Computer Aided Drafting & Design
Cosmetology
Culinary Arts
Design & Visual Communications
Early Childhood Education
Electrical
Electronics Technology
Engineering Technology
Graphic Communications

Health Assisting/Pre-Nursing
Heating/Ventilation/Air Conditioning & Refrigeration
Hospitality
Information Technology Services
Machine Technology
Marketing
Masonry
Medical Laboratory & Assisting
Metal Fabrication & Joining Technologies
Painting and Design
Plumbing

SHOP 1

Ninth grade students will begin to pursue study of their selected technical program in the fourth marking period. This shop course will be two periods per day for the entire marking period. Heavy emphasis will be placed on shop safety and basic shop concepts during this shop time.

CAREER AND TECHNICAL READINESS

The Career & Technical Readiness course is provided to all ninth grade students in order to introduce the basic concepts and skills of all technical programs. The Vocational Framework Strands of Safety, Employability, Management & Entrepreneurship and Technology are introduced. These strands will be further developed and implemented when students attend theory classes in their selected shops for 11th and 12th grade.

GRADE 10-12 TECHNICAL PROGRAM OVERVIEW

TECHNICAL PROGRAMS

Each student in Grades 10-12 specializes in a technical program based upon his/her interests and abilities. Each program operates on an alternate week basis allowing students to spend one (1) week in theory/academic classes and one (1) week in their technical program. The technical programs at Greater Lowell are organized on a cluster concept. Listed below are the twenty-three technical programs and the cluster they fall under:

Automotive Collision Repair and Refinishing/Manufacturing & Transportation
Automotive Technology/Manufacturing & Transportation
Carpentry/Construction
Computer Aided Drafting & Design/Manufacturing & Transportation
Cosmetology/Personal Services
Culinary Arts/Personal Services
Design & Visual Communications/Technology
Early Childhood Education/Personal Services
Electrical/Construction
Electronics Technology/Manufacturing & Transportation
Engineering Technology/Manufacturing & Transportation
Graphic Communications/Technology
Health Assisting - Pre-Nursing/Technology
Heating/Ventilation/Air Conditioning and Refrigeration/Construction
Hospitality Management/Personal Services
Information Technology Services /Technology
Machine Technology/Manufacturing & Transportation
Marketing/Personal Services
Masonry/Construction
Medical Laboratory and Assisting/Technology
Metal Fabrication and Joining Technologies/Manufacturing & Transportation
Painting and Design/Construction
Plumbing/Construction

TECHNICAL COURSE DESCRIPTIONS

AUTOMOTIVE COLLISION REPAIR & REFINISHING EXPLORATORY

This course emphasizes the basic skills needed in the automotive collision repair and refinishing trade, as well as the use of tools and application of procedures. Each student gains a working experience in the use of various tools and equipment used in this technical area. Our technical media system and the use of visual aids, as well as hands-on experience, provide students with an excellent introduction to a career in automotive collision technology.

AUTOMOTIVE COLLISION REPAIR & REFINISHING SHOP 1

The Automotive Collision Shop 1 provides students with a more in-depth view of automotive collision repair procedures including: spray painting equipment; surface preparation of painted surfaces and metal; mixing and applying plastic fillers; care and use of power tools; methods of dent removal; and a thorough overview of career opportunities in the automotive collision and refinishing trade.

AUTOMOTIVE COLLISION REPAIR & REFINISHING SHOP 2

This course provides students with the opportunity to acquire skills in: shop and personal safety procedures; MIG welding; pressure welding; cutting; care and uses of power tools, hand tools, and shop equipment; history of body and frame construction and computerized measuring system (Maxima 3000HE). Care and use of spray guns and spray equipment; analyzing and repair of metal and plastic panel damage including panel replacement; and spraying color coats. The analysis and repair of collision damage, producing computerized damage estimates, and the repair and replacement of automotive glass are also covered. All shop projects are based on I-CAR curriculum.

AUTOMOTIVE COLLISION REPAIR & REFINISHING SHOP 3

The Automotive Collision Shop 3 program provides the student with a more in-depth study of automotive body repair and refinishing equipment. The course includes: analyzing and repairing areas of collision damage including frame and unit body repair utilizing the Maxima 3000 HE body alignment system and Eclipse laser frame measurement system. The Caroliner pressure spot welder will be utilized in all body panel replacement welds. Fiberglass and plastic body repair; repair to electrical system; front suspension service; and proper use and setup of the downdraft spray booth for refinishing will also be covered. Students will also participate in the Automotive Youth Education Systems program (AYES). All shop projects will be based on I-CAR Curriculum.

AUTOMOTIVE COLLISION REPAIR & REFINISHING THEORY 3

This class includes automotive collision specific safety practices, I-car training, fasteners, measuring procedures, hand tools, power tools, analyzing structural damage, and cutting and welding.

AUTOMOTIVE COLLISION REPAIR & REFINISHING SHOP 4

The shop 4 course provides the students with complete coverage of advanced automotive body repair, both major and minor, and most advanced types of paints used today, as well as methods of application. Other areas covered in this course include: analyzing and repairing major collision damage; MIG welding; pressure spot welding; major frame repair; determining when to repair or replace parts; estimating; and preparing for job interviews. The shop 4 students may also become eligible to enter the co-op program. Students may also participate in the Automotive Youth Education Systems program (AYES). All shop projects will be based on I-CAR Curriculum.

AUTOMOTIVE COLLISION REPAIR & REFINISHING THEORY 4

This class includes refinishing procedures, refinishing equipment and refinishing materials. Students will learn about solvent based paints as well as waterborne paints.

Career Opportunities in Automotive Collision:

Entry Level Occupations

Automotive Collision Frame Alignment Apprentice	Auto Collision Metal Repairperson
Automotive Collision Recondition Person	Auto Collision Spray Painter

With Experience and/or Advanced Training

Automotive Collision Frame Specialist
Automotive Collision Paint Specialist
Automotive Glass Installer

Automotive Collision Insurance Adjuster
Automotive Collision Shop Manager
Automotive Collision Teacher

Related Occupations

Sm. Engine Repair
Custom Painter
New and Used Car Lot Attendant
Insurance Appraiser

Automotive Supply Store Person
Custom Metal Fabricator
OEM & After Market Parts Specialist
Automotive Engineer

AUTOMOTIVE TECHNOLOGY EXPLORATORY

This exploratory program introduces students to the many opportunities available in the automotive industry. The course consists of units in shop safety, basic tool identification and operation of shop equipment. Hands-on learning is emphasized. Students have the opportunity to learn basic automotive repair by working on vehicles and training aides which have been donated by private industry. This is a very stimulating course in one of the fastest changing industries in the country.

AUTOMOTIVE TECHNOLOGY SHOP 1

The shop 1 program is a continuation of the exploratory program. Students receive an in-depth study of engine operation, drive trains and basic automotive electrical systems. This course provides students with a basic but very sound background in automotive repair.

AUTOMOTIVE TECHNOLOGY SHOP 2

The shop 2 reviews skills acquired during the shop 1 experience and concentrates on diagnosing engine and running gear problems. Also included are fuel injection and front alignments. The students are familiarized with the practices and customs used in industry. Areas of concentration include electrical, engine performance, engine mechanical, engine measurement, and digital multi-meters. Along with computer-based training, students are prepped with employability skills enabling them to participate in the Cooperative Education program which is affiliated with the Automotive Youth Educational System (AYES).

AUTOMOTIVE TECHNOLOGY SHOP 3

The Automotive Shop 3 provides students with an in-depth study of under car systems, maintenance procedures, and performance operations, involving state of the art diagnostic testing and maintenance equipment, preparing the student for possible co-op opportunities. The automotive shop 3 program is enhanced with Identifix, ALLDATA, and Mitchell Computer Based Learning.

AUTOMOTIVE TECHNOLOGY THEORY 3

The theory 3 program consists of classroom theory using the Massachusetts VTEC frameworks and standards. Also, a complete review of engine repair, heating, air-condition, automatic and manual drive trains. Computer control systems are incorporated through up to date text and PC related programs as well as the SP2 Safety program. We maintain an association with AYES (Automotive Youth Education System), ASE (Automotive Service Excellence) and NATEF (National Automotive Technical Foundation). Heavy emphasis is placed on preparing students for cooperative work opportunities within the community.

AUTOMOTIVE TECHNOLOGY SHOP 4

The shop 4 reviews skills acquired in previous levels and concentrates on diagnosing engine and running gear problems. Also included are the diagnosis of computer controlled ignition, fuel injection and pollution controls as well as front alignment. The students are familiarized with the practices and customs used in industry. Areas of concentration include electrical, electronics and engine performance, engine mechanical, engine measurement, scan tools and digital multi-meters. Along with computer-based training, students are prepped with employability

skills enabling them to participate in the Cooperative Education program which is affiliated with the Automotive Youth Educational System (AYES).

AUTOMOTIVE TECHNOLOGY THEORY 4

The theory 4 reviews previously acquired skills. Students review shop safety, proper use of tools and equipment. Concentrations on steering, suspension, braking systems, running gear, engines and electrical systems are reviewed and enhanced. Vehicle maintenance and repair is stressed as the students become familiarized with the practices and customs used by the automotive industry. Emphasis is placed on customer relations, repair orders and automotive industry. Documentation is explored with electronic service information (Mitchell on demand). Students' employability skills are reinforced enabling them to participate in the cooperative education program which is affiliated with Automotive Youth Education System (AYES).

Career Opportunities in Automotive Technology: Entry Level Occupations

Brake and Exhaust Repair Person
General Automotive Technician
New Car and Warranty Technician

Quick Lube Technician

With Experience and/or Advanced Training

Automotive Repair Shop Owner
Electronic Diagnostic Specialist
Factory Representative
Service/Parts Manager
Automotive Service Consultant/Advisor

Automatic Transmission Specialist
Electronic Tune-up Specialist
Front End Alignment Specialist
Teacher

Related Occupations

Automobile Salesman
Automotive Glass Installer
Automotive Engineer

Automotive Parts Salesperson
Small Engine Repair
Insurance Appraiser

CARPENTRY EXPLORATORY

The exploratory program introduces the student to the career opportunities in the carpentry field. The course offers a brief exposure to measuring instruments, hand tools, portable and stationary woodworking equipment and building materials. Students will begin developing the skills needed to become proficient in the carpentry field by constructing projects that they will take home.

CARPENTRY SHOP 1

Ninth grade Carpentry Shop offers a greater in-depth view into the use of basic trade tools, measuring instruments and materials through real life experience through performance on projects within the shop. This, in conjunction with the related theory, cultivates awareness in the student of additional aspect of the carpentry field.

CARPENTRY SHOP 2

At this level, students are instructed in safety factors and proper use of selected power machines. They will learn to identify, estimate and properly store lumber and building materials. The first two terms will be focused on shop and tool safety, woodworking practices and shop techniques. During the third and fourth terms, emphasis will be placed on house building and basic framing.

CARPENTRY SHOP 3

At this level students gain experience constructing residential house-building projects that may be on or off campus completing carpentry projects. Rough and Finish carpentry performance skills will include house framing, roofing and siding. Students will install windows and doors, trim rooms and install kitchen cabinetry. Students will learn to erect scaffolding and stage work areas. A great deal of time is spent studying and performing safety standards as applied in the construction field. Successfully performing students may become

eligible to participate in the cooperative education program, beginning the Month of February, should the opportunities arise.

CARPENTRY THEORY 3

The Carpentry program 11th grade student will be exposed to up-to-date information on building materials and techniques. Detailed coverage of all aspects of light framing construction, including site lay-out, foundation forming, sheathing, roofing, windows and doors, exterior finish, interior walls, floor and ceiling. Special emphasis is placed on the use of modern tools, materials and prefabricated components.

CARPENTRY SHOP 4

12th grade Carpentry program students will each have the opportunity to participate in the cooperative education program, provided they are eligible. The student will learn the trade from a co-op employer who will report back to the school on the tasks performed and the level of competency achieved during this week. Students remaining in school will learn to set up woodworking machinery with jigsaw routers to do production work, while learning the care and maintenance of woodworking tasks. The students will also work outside of the shop doing carpentry maintenance and remodeling work as needed inside and outside of the school campus. Students will support the junior building programs. Students may also work for the communities of Lowell, Dracut, Tyngsboro, and Dunstable.

CARPENTRY THEORY 4

The 12th grade Carpentry program student will study advanced framing techniques, exterior and interior trim, the international residential code book will be used to cover Strand 1 Part 2.B.06 apply state and local building codes including the stretch code part of Strand 1 Part 2K.01 energy efficient systems in the carpentry frameworks.

Career Opportunities in Carpentry:

Entry Level Occupations

Apprentice Carpenter	Assembler
Benchworker	Framer
Installer	Millworker
Roofer	Sider

With Experience and /or Advanced Training

Carpenter/Cabinetmaker	Finish Contractor
Framing Contractor	General Contractor
Inspector	Remodeler
Supervisor/Foreman	Teacher

Related Occupations

Building Inspector	Mill Supervisor
Estimator	Home Inspector

COMPUTER AIDED DRAFTING & DESIGN EXPLORATORY

This course will give the student a chance to learn how to use CADD (Computer Aided Drafting and Design), one of the most powerful tools used by engineers and designers today. The students are encouraged to express their creative ideas with numerous challenging design projects. These design projects include creating a 3D model and printing them out on our 3D printer to take home. A number of projects are aimed to assist students in learning about possible design engineering career paths. This is a very stimulating course where the only limit to the creativity and design possibilities are the students' willingness to think outside the box.

COMPUTER AIDED DRAFTING & DESIGN SHOP 1

The freshman shop expands on the basics of design introduced in exploratory. Students will actively participate in practical design projects that will focus on research and development, prototyping, and the manufacturing

process. We will begin to learn about multiple 3D CADD software programs to prepare for advanced training in college and career.

COMPUTER AIDED DRAFTING & DESIGN TECHNOLOGY SHOP 2 – INTRODUCTION TO ENGINEERING DESIGN/PRINCIPLES OF ENGINEERING 1

This course will provide CADD and engineering students with the basic skills for both disciplines. The focus will be on CADD design and the principles of simple machines, heat loss from structures, fluid mechanics, basic electronics and robotics. Students will use the *Principles of Engineering* from *Project Lead The Way (PLTW)* as a guide. This will be supported in a project-based curriculum where the formal design process will be used to solve the problems related to the projects students are working on. Students will work on employability skills that will prepare them for possible co-op placement and employment after graduation. In addition, students will also focus on the process of design and engineering problem solving. Instructors will work closely with both the engineering and CADD shops to provide support for the various projects that students will be constructing. Students will use the *Introduction to Engineering Design* from *Project Lead The Way (PLTW)* as a guide while they learn about computer aided design theory, practice and build skills using Auto Desk Inventor, Revit, Solid Works and other design software. Students will use the formal design process as they solve and build the solutions to real world problems; as well as working on reverse engineering products to make them smaller, cleaner, stronger and smarter. Some of our projects include siege engines, wind turbines, vex battle bots, submarines, and the pencil dispenser challenge. Successful students may be eligible for college credits when this course is completed along with *Principles of Engineering 2*.

COMPUTER AIDED DRAFTING & DESIGN TECHNOLOGY ADVANCED SHOP

This course is based on an eight (8) term duration that provides in-depth training in the fields of residential architecture, landscape design, civil engineering, and mechanical drawing and design. The architectural segment covers a thorough look into the design and configuration of building trades incorporated within residential house construction. Students gain the skills required in room and space planning, interior elevations, roof plans, wall sections and detail permit process. In the civil/landscaping segment, students will learn landscape development design, and civil engineering concepts such as bridge design, ground contours, and surveying. The mechanical segment introduces students to various shop processes and focuses on reinforcing the students' skills in mechanical drawing and design. This segment introduces them to the engineering design process. Students gain knowledge of threads and fasteners, gears, and pattern developments along with other current industry related skills. Students will continue to develop their CADD skills throughout the year using the latest 2D and 3D CADD software while utilizing the rapid prototype machines (3D printing) and further developing their model making skills. Students are taught the use of various measuring instruments including micrometers and Vernier calipers. Students are required to design, draw, engineer and present a complete set of working drawings for a residential house and to design, draw, engineer and present a mechanical project of their choosing. Assistance is provided to help students determine career or college choices after graduation.

COMPUTER AIDED DRAFTING & DESIGN TECHNOLOGY 11TH & THEORY 4

This course will introduce advanced concepts in the Architecture, 3D Animation & Gaming, and Design and Engineering career paths. We will expand on Architectural and Mechanical design in terms one and two. This will include reverse-engineering of parts, sheet metal design, general design and drafting theory and other advanced concepts needed to succeed in college or career. The student will work on employability skills throughout the year in preparation for co-op, college and job opportunities. At the end of semester one, the student will have a resume, portfolio and references that they will use to secure employment. Seniors will take part in a yearlong project of their own choice. Students can choose an Architectural, 3D Animation & Gaming or Mechanical project. This project will be instructed and graded as if they were in the workplace.

Career Opportunities in Computer Aided Drafting & Design:

Entry Level Occupations

CADD Drafter I

Computer Aided Design Drafter

Architectural Drafter I

Drafter I

CADD Drafter

Architectural Drafter

Mechanical Drafter I

Level I Drafter

With Experience and/or Advanced Training

Industrial Architect

Mechanical Design Engineer

Automotive Design Engineer

Architectural CADD Teacher

Pipe Line Engineer

CADD Operator

CADD Manager

Survey Manager

Estimator

Residential Architect

Industrial Design Engineer

Engineering CADD Teacher

Electrical Designer

Structure Design Engineer

Process Engineer

Project Engineer

Oil & Gas Election Engineer

Related Occupations

Architects

Electrical & Electronic Engineering Technicians

Electrical & Electronics Installers & Repairers

Industrial Designers

Mechanical Engineering Technicians

Surveying & Mapping Technicians

Cartographers & Photogrammetrists

Electrical & Electronics Engineers

Electro-Mechanical Technicians

Landscape Architects

Mechanical Engineers

Surveyors

COSMETOLOGY SHOP 1

The Cosmetology Shop 1 program expands upon the basics which students were exposed to in exploratory in addition to basic facial cleansing and make up application. Students will be taught correct techniques for safety and sanitation. They will be assessed for ability in their required competencies as well as interest and effort. We will also review the school's expectations throughout the course as well as the State Board required regulations. Students will explore the many job opportunities in the cosmetology field and participate in a design project that will be continued throughout the students shop/related classes junior and senior year.

COSMETOLOGY SHOP 2

This program begins the students' first year of a three year journey through Cosmetology. Students can start to acquire their 1000 hours mandated by the State Board of Cosmetology for licensure only after they turn sixteen years old. Students are required to purchase a uniform and starter kit which contains the necessary supplies to introduce them to the basics of various styling methods, scalp treatments, hair cutting and state board techniques of facials, makeup, perm winding, finger waving and manicures. Projects are developed to reinforce the curriculum addressing different learning styles. In addition, students will study the theory portion of Cosmetology beginning with the introductory chapters of Cosmetology history, personal image, communication skills and life skills.

COSMETOLOGY SHOP 3

This is the second year of the three (3) year state regulated course. The state requires a total of 1,000 hours to be completed by senior year. Students will review the basics that are learned in shop 2, and then develop them into more advanced competencies necessary to meet industry demanded standards. Units introduced and developed include: basic haircuts, various hairstyling techniques, perm winding, artificial nails, and basic color. Also, scalp treatments, manicuring, and facials with massage techniques are practiced for state board regulation competency. Upon completion of this course, students will be prepared to work in the clinical environment that is in place in Cosmetology Shop Level 4.

COSMETOLOGY THEORY 3

Students, during their junior year, who are 16 years of age, will start accumulating required state board hours. During this year students will continue to develop the ability to analyze the theory part of cosmetology by demonstrating an understanding of disinfectants, permanent waves, hair color, and skin and hair products. The curriculum will also expose students to real-life expectations. The curriculum will also expose students to real life expectations through roleplay of an interview process, resume development and job searching using multiple resources. Juniors will also be introduced to “Milady Pro” which is a software program that includes tests, reviews and reports of their chapter progress. Milady Pro is a crucial resource in a student’s preparation for the licensing exam. This program can also be accessed on their home computers. Once the students become sixteen years old, their class attendance, hours will be added toward their goal of 1000 hours mandated by the State Board of Cosmetology for licensure. The necessary books and study aids are included in the required starter kit purchased for Level 2 Cosmetology Shop.

COSMETOLOGY SHOP 4

This is the third year of the three (3) year program. The mandatory 1,000 hours may be completed during this time provided a student turned sixteen years of age prior to entering their junior year. According to State Board of Cosmetology regulations, a student must be sixteen years of age to accrue hours. Students may participate in the cosmetology program but will not accrue hours toward the mandatory 1000 hour requirement until they are sixteen years of age. Due to this regulation, some students may not be allowed to apply for licensure because they have not accrued enough hours. Shop 4 is conducted similar to an actual salon environment, whereas students perform various cosmetology services on actual clients.

COSMETOLOGY THEORY 4

Cosmetology Theory 4 continues to cover all aspects of hairdressing including advanced styling, hair coloring, perming, hair straightening, anatomy, histology, job interviews and salon management. Students prepare for the written State Board Exam and file an application to take the State Board Exam. Students who pass this exam will receive their operator’s license which will enable them to work in a hair salon. Seniors will continue using the Milady Pro Software to prepare for the written portion of their state board exam.

Career Opportunities in Cosmetology:

Entry Level Occupations

Salon Operator
Receptionist

Manicurist
Wig Stylist

With Experience and/or Advanced Training

Aesthetician
Product Demonstrator
Salon Manager
Cosmetology Teacher
Wig Maker

Color Technician
Make-up Artist for Theater
State Board Inspector
Waxing Technician
Nail Technician

Related Occupations

Beauty Editor and Writer

Beauty Supply Owner

CULINARY ARTS EXPLORATORY

Culinary class students will be introduced to cooking and academic techniques that will be currently used in the culinary industry. A wide variety of industry tools and equipment will be used throughout the ten day course. Each student will have the opportunity to produce up to six projects from scratch. Each project will focus on developing a particular skill. Upon completing each project, students will be given the opportunity to taste the items produced and compare their projects to their peers as well as self-evaluate using rubrics provided.

CULINARY ARTS SHOP 1

The world of Culinary Arts continues to offer diverse opportunities in pastry arts, in becoming the next “Top Chef” or in managing a restaurant. Student skill sets continue to build on fundamentals experienced in the 3 week exploratory. Cooking tasks expand as students work in teams, practicing and maintaining sanitation and safety standards throughout. Students utilize their writing and math skills to formulate recipes, to write menus and follow industry videos. Cooking techniques and knife skills are learned through hands-on cooking tasks. Students taste new ingredients during this time while cooking and during chef demonstrations. Students will tour the three shop areas, allowing them to meet the instructors. Students will also be trained and tested on up to twenty pieces of equipment, with a main focus on safety. All culinary students will be fitted for uniforms at this time to facilitate a smooth transition to sophomore shop.

CULINARY ARTS SHOP 2

The first year of this three year program provides instruction in the areas of terminology, stocks, sauces, salads, dressings and vegetable preparation. Students are also provided with foundation skills in the area of baking terminology and the correct use of scales, weights, measures and the identification of ingredients. Students are introduced to commercial type recipes, basic principles of bake shop production and recipe conversion. Training as a bakery counter clerk and bakery cashier are provided. Students are also assigned to the Artisan Restaurant where they serve as wait staff and bus person.

CULINARY ARTS SHOP 3

The second year of this three (3) year program re-emphasizes the many positions available to students in food service. Students will be introduced to banquet preparation and cooking, as well as, banquet setup and service. Derivatives of the basic soups and sauces are prepared, as well as all the different cooking techniques, such as braising, frying, broiling, etc. There is an introduction to basic cake decorating and to Danish and French Pastry. Students are introduced to specialty dessert recipes and plate decorating. Students continue to work as counterpersons, becoming proficient in cash register operations. Introduction is given to garde manager, specialty items, canapé trays, fancy finger foods, molds, plus simple decorating ideas. Students will continue to work as wait staff in the school operated restaurant and may serve in the capacity of manager or assistant manager. A combination of field trips and guest speakers will expose students to the Culinary Institute of America, Johnson & Wales University, Newbury College, and other prominent post-secondary opportunities at culinary arts colleges. Students continue to acquire ACF competencies as they progress through the program.

CULINARY ARTS THEORY 3

This course affords the opportunity to develop a strong foundation in the foodservice industry. Students will be introduced to safety and sanitation, standard recipes, metric measurements, and conversions between measurements. ServSafe, a nationally recognized program, is offered so that students may obtain a five year certificate in sanitation that is accepted everywhere in the country and could potentially earn them college credit. Students are also given the opportunity to obtain a General Industry OSHA Safety Card.

CULINARY ARTS SHOP 4

This program will allow the student to begin a Co-op work study program or continue to specialize in related areas of the culinary industry. All areas of this shop will concentrate on the refinement of the hands-on, individualized training that will ensure that the student is prepared to build a career within the culinary field. In addition to Co-op, the final year of this program involves the student with heavy meat cookery, including veal, chicken, beef, pork and fish. Recipe conversion, cost analysis and food costs highlight this course. On the baking end, merchandising, advertising and selling are covered as well as the preparation of party pastries, pate a choux, cooked icings and fillings. Preparation of ethnic foods will be explained through our menu and daily specials. Students will take an active role in the management of the restaurant. In this capacity they are responsible for the total operation of the restaurant including completing daily cash reports and making bank deposits. Students are eligible

to participate in the cooperative education program in their senior year, providing them with real world experience at local restaurants, bakeries and foodservice establishments.

CULINARY ARTS THEORY 4

In the second part of the Culinary Arts Theory class students will continue learning about conversions between units of measure. They will build on their culinary math skills by learning how to utilizing As-Purchased Quantity and Edible Portion Quantity to determine ordering amounts. They will also apply Edible Portion Cost and As-Purchased Cost formulas to determine selling prices of menu items. Students will also be introduced to Entrepreneurship skills and will be guided through a business planning procedure. At the end of the course students will have a usable business plan.

Career Opportunities in Culinary Arts:

Entry Level Occupations

Apprentice Baker
Bench and Oven Assistant
Cashier
Dish and Pot Washer
Salad Preparer
Waiter/Waitress

Apprentice Pastry Chef
Bus Person
Cooks Helper
Icing and Finishing Assistant
Short-Order Cook

With Experience and/or Advanced Training

Bakery Manager
Bench and Oven Person
Cake Decorator
Executive Chef
Icing and Finishing Person
Hotels, Hospitals, Cafeterias
Pastry Chef

Banquet Chef
Butcher
Culinary Arts Teacher
Head Baker
Manager for Restaurants,
Mixing Person
Second Cook

Related Occupations

Bakery Delivery Person
Bakery Salesperson
Food Salesperson

Bakery Owner
Banquet Manager
Hotel Maitre'd

DESIGN & VISUAL COMMUNICATIONS EXPLORATORY

The Design and Visual Communications Exploratory presents a broad overview of the graphic arts industry. Students explore their talents in graphic design, sketching, computer illustration, and digital photo enhancement. Students will be introduced to the industry standard software Adobe Design Suite. Employment opportunities in the area of Design & Visual Communications will be reviewed. This exciting curriculum takes a hands-on approach to complete several projects including developing a tattoo, and manipulating photography. The students are encouraged to express themselves creatively.

DESIGN & VISUAL COMMUNICATIONS SHOP 1

The Design and Visual Communications Shop 1 experience provides the student with a more in-depth curriculum and takes a hands-on approach to complete a variety of projects in the shop setting. Students will be given the opportunity to further their skills using the industry standard software Adobe Design Premium Suite. Through project-based learning, the students will have the opportunity to learn the basics of Photoshop, Illustrator and Dreamweaver. The students will also practice foundation skills, such as, drawing, painting and composition. The students are encouraged to express themselves creatively.

DESIGN & VISUAL COMMUNICATIONS SHOP 2

The Design & Visual Communications 10th grade experience provides the student with a broad curriculum and takes a hands-on approach to complete variety of projects in a shop setting. Students study introduction to the

Design & Visual Communication industry preparing them to be able to explain color theory, effective typographical theory, define the principles and elements of design, review and apply mathematical knowledge and methods of measurement to a variety of projects. Photography basics will be introduced. Students will be given the opportunity to further their skills using the industry standard software Adobe Design Suite, while learning page layout, image editing, and computer illustration. Design & visual communications students will learn to enhance and apply their organizational skills. This program is designed to prepare the student for more demanding work and assignments which will prepare him/her to be able to produce work that meets the standards of a professional design & visual communications person.

AP STUDIO ART PROGRAM

Advanced Placement Studio Art has an emphasis on 2-D design, and suits those who are serious about furthering their experience in their own art. Students are self-motivated and committed to building a complete, and exemplary portfolio for submission to College Board, and in turn, receiving the experience of a college-level foundation course. Development of mastery in concept, composition, and execution of 2-D techniques, using the elements and principles of design, include activities related to illustration, digital photography and other creative forms of two dimensional art.

DESIGN & VISUAL COMMUNICATIONS SHOP 3

In Design and Visual Communications Shop 3, students will begin preparing a thirty-piece portfolio of work that will be used for college and career readiness. There will be an emphasis on creative concept development, advertising and promotional design, observational drawing, illustration and photography. Students will participate in several contests and competitions, in addition to completing client-based production. Students will engage in presentations, creative writing prompts and critiques. An emphasis will be placed on employability skills, including time management and work ethic. Students will learn about workplace safety with the design field.

DESIGN & VISUAL COMMUNICATIONS THEORY 3

Students will learn web design skills using Adobe Dreamweaver. Each student will design a web page based on their portfolio of work including computer graphics, illustrations, printing projects, awards, and certificates. Students will also focus on creating a professional resume and job search skills. Students will practice interview skills through mock interviews and will focus on their employability skills. Students will research job opportunities in their chosen area of Design and Visual Communications and will explore realistic budgeting based on current salaries from the government published Job Outlook Handbook.

DESIGN & VISUAL COMMUNICATIONS SHOP 4

In Design and Visual Communications Shop 4, students will continue preparing a thirty-piece portfolio of work that will be used for college and career readiness. Students will continue to build technical skills learned in DVC Shop 3, including presentations, creative writing prompts and critiques. An emphasis will be placed on employability skills, including time-management and work ethic. Students will continue to learn about workplace safety with the design field. Students will be introduced to the process of video production, creating a script, storyboard and short film that will be shown in DVC's annual film festival. Both a printed portfolio book and a digital portfolio will be created to assist in obtaining employment. Students will present a portfolio of work to both college representatives and industry professionals for critique. Students will be encouraged to participate in cooperative education.

DESIGN & VISUAL COMMUNICATIONS THEORY 4

Students will learn Adobe Animate. Through the process of creating characters, writing a story, and creating a storyboard students will create their own animation. Students will also focus on videography. Students will write scripts, plan, and video a project. Students will also focus on team building skills and career prep and will continue to work on employability skills.

Career Opportunities in Graphic Communications/Design & Visual Communications: Entry Level Occupations

Airbrush Artist
Calligrapher
Free Lance Artist
Illustrator
Photographer
Sign Artist

Book Designer
Fashion Artist
Graphic Designer
Layout Artist
Pre-Press Designer
Sign Painter

With Experience and/or Advanced Training

Animator
Cartoon Artist
Desktop Publisher
Layout Person
Technical Artist

Art Teacher
Computer Graphics Instructor
Graphics Project Director
Scenic Artist

Related Occupations

Art Director
Layout and Design Person

Copy Preparation Person
Production Manager, Advertising

EARLY CHILDHOOD EDUCATION EXPLORATORY

This course is designed to introduce the student to the many career opportunities in the early childhood education field. Early Childhood Education refers to teaching children from birth to age nine and can lead to a career as a preschool teacher, child care provider, nanny, au pair, paraprofessional, recreation worker and much more. Students will participate in hands-on activities using art, music and children's literature. This course will also cover professionalism, employability skills, child development, and lesson planning for children.

EARLY CHILDHOOD EDUCATION SHOP 1

This course outlines the duties and responsibilities of the teacher's assistant and the requirements for advanced study in early childhood education such as preschool teacher, lead teacher, or director. The student is exposed to in-depth information regarding "what" "how" and "why" children learn as they do in their early childhood years. Students spend time observing young children at play and mastering observation techniques. More time is spent in our campus preschool known as the "Tot Shop" working with three, four, and five year old children. Students learn specific teaching skills for working with children in each learning center of the preschool classroom and build their foundation of child development concepts. Students will continue to work on professionalism and employability skills for the job market.

EARLY CHILDHOOD EDUCATION SHOP 2

Students in ECE Shop 2 begin attaining their knowledge of early childhood in a simulated ECE classroom. Students are introduced to developmental learning centers, appropriate guidance techniques, proper language and safety procedures for young children. Students practice conducting morning meeting, and have opportunities to observe and interact with the children in the preschool room. Special emphasis is placed on understanding basic child development, the use of developmentally appropriate practice and working as part of a "team" to meet the needs of young children. Sophomore students have the opportunity to obtain infant/child CPR & First Aid certifications.

EARLY CHILDHOOD EDUCATION SHOP 3

Students in ECE Shop 3 gain practical experience in our on-site preschool center, serving twenty 3,4,& 5 year old children. High school students begin their training as teacher aides in the preschool classroom. Students plan and implement developmentally appropriate preschool lessons for all learning centers using a thematic approach. Students perform routine duties, supervise and evaluate activities, and conduct formal observations and assessments. Students gradually assume the role of teacher in the preschool classroom and add the responsibilities

of conducting morning meeting and music & movement activities to their daily routines. Each student also further develops their employability skills such as appropriate attendance, punctuality, professionalism, communication and leadership skills.

EARLY CHILDHOOD EDUCATION THEORY 3

This course is designed to help students understand how to work with and care for children. A major emphasis of this course is guiding children's development and meeting developmental needs from the preschool age through school age years. In addition, this course will explore play activities, ways to keep children healthy and safe, group programs and preparing for child-care related careers. Students will also have the opportunity to complete OSHA training and earn their 10-hour OSHA card. Students will continue to develop employability skills such as professionalism, communication skills, time management, teamwork and interviewing strategies for co-op, college and career readiness.

EARLY CHILDHOOD EDUCATION SHOP 4

Upon completion of ECE Shop 2 & 3, as well as Theory course requirements, students in ECE Shop 4 have the opportunity to begin working in an Early Childhood classroom through our Cooperative Education program. Shop 4 focuses on refining the practices and techniques learned in previous years. Students are given the opportunity to master skills such as appropriate discipline & guidance, curriculum development, and fostering self-control in children. Students must document their own growth as teachers and begin to develop personal teaching philosophies and portfolios. Hands-on, individualized training continues to play an integral role in the complete learning process.

EARLY CHILDHOOD EDUCATION THEORY 4

Students focus on improving their professional and employability skills, as well as developing the knowledge of the child's basic needs, such as, health and wellness and the prevention of child abuse. Students explore the field of education for children with special needs. Development of personal teaching styles will be discussed while studying the classroom management, discipline, and developmentally appropriate curriculum. Upon successful completion of the program, students may apply to get a teacher certification from the Department of Early Education and Care for either infant/toddlers and/or preschool.

Career Opportunities in Early Childhood Education:

Entry Level Occupations

Infant/Toddler Assistant Teacher or Teacher	Preschool Assistant Teacher
Kindergarten Aide in Public Schools	Before/After School Care
Day Care Center Aide	Nanny
Special Needs Aide	Camp Counselor
Group Leader at Family Day Care Provider	

With Experience and a College Degree

Public/Private School Teacher Grades Preschool -12
ELL/ESL Teacher
Special education Teacher
Guidance Counselor/Social Worker

ELECTRICAL EXPLORATORY

In the classroom the student will be introduced to the many different career opportunities in the electrical field. The main focus of the student will be to learn what an apprentice electrician is and what is required to become a journeyman electrician. We will discuss what good employability skills are and finish up with basic shop safety practices and basic hand tools and their uses. Shop projects include basic schematic and wiring diagrams, splicing of conductors and installing buzzers and doorbell chimes. At the conclusion of the exploratory program, the student will leave with a basic understanding of what is required to become a successful journeyman electrician.

ELECTRICAL SHOP 1

This course provides students with the fundamentals in wiring methods. Using basic hand tools, students demonstrate the skills required for low voltage. Students will wire projects using basic wiring methods including bell wire. Students will learn to install doorbell buzzers and chimes, single pole switches, 3-way and 40-way switches, light sockets, and duplex receptacles. Students learn how to draw and follow a wiring diagram. Electrical and hand tool safety is an integral part of the course.

ELECTRICAL SHOP 2

This course was carefully designed for the purpose of assisting the young student with the basic fundamental skills necessary to continue on a path to a successful electrical career. His/Her electrical career should start with an understanding of A/C electrical circuits and shop safety policies such as current OSHA regulations which cover electrical safety, ladder safety, tool safety, and personal protective equipment to name a few which are essential for a safe working environment.

While working on assigned shop projects, the students will demonstrate a firm understanding of properly using hand tools and installing basic wiring methods. (Such as non-metallic sheathed cable, M/C cable, EMT, surface metal raceway and PVC.) It is also important to introduce print reading skills using standard electrical symbols and to determine the scale used on a typical single family floor plan. Using a standard ruler an electrical student will record the room sizes and determine the required outlets according to the NEC.

All students will maintain a three ring binder that will be organized with all of their work which will include shop projects, wiring diagrams and a complete materials list required to assemble the projects.

ELECTRICAL SHOP 3

This course is a continuation of the shop 2. Emphasis is placed on proper wiring techniques and the National Electrical Code. Hands-on wiring of single phase installations which are used in residential and industrial establishments is covered in this course. Wiring methods will include non-metallic sheathed cable, metal clad cable, electrical metallic tubing, rigid metal conduit, surface metal raceway, and rigid non-metallic conduit. This course also offers conduit bending techniques using a PVC heater box, hickey benders, hydraulic benders and more complex hand bending. Students also deal with lighting, solar energy installations, motor controllers and systems, electric heat, and electrical maintenance; this includes 100 and 200 amp residential services, lighting circuits, relays, time-clocks, and new building construction. Students will also be involved with an on-site house building program. The shop 3 students will be eligible for co-op education after completion of the 2nd quarter. During this year, we are also continuing to prepare students to enter the workforce through resume writing and weekly job site safety talks. Students in this level are eligible for co-op education which is highly encouraged.

ELECTRICAL THEORY 3

The Electrical Theory 3 program includes the science, electrical code and drawing information related to the successful completion of shop projects for 11th grade. The students will become knowledgeable in the areas of the function of specific pieces of equipment, electrical code interpretations for general and specific wiring methods, and how to prepare and understand the drawings used in the residential installations.

ELECTRICAL SHOP 4

This course is a continuation of the shop 3 program. Emphasis is placed on proper wiring techniques and the National Electrical Code. Electrical Shop 4 concentrates on real-world work experience; as we work on projects around the school building and out in the district on volunteer jobs. Wiring methods will include non-metallic sheathed cable, metal clad cable, electrical metallic tubing, rigid metal conduit, and ridged non-metallic conduit as well as CAT 6 wiring through the IT department. This course offers senior students an opportunity to have the feel of a working shop environment while still in a school setting. We will use specific jobs such as Habitat for Humanity and other volunteer opportunities to assign specific tasks in the electrical trade to students to be completed in a timely manner. Students will practice and perform actual wiring in a residential dwelling unit. We

also continue to explore other aspects of the trade in shop such as control wiring. During this year we are also continuing to prepare students to enter the workforce through resume writing and weekly job site safety talks. Students in this level are eligible for co-op education which is highly encouraged.

ELECTRICAL THEORY 4

This course includes the science, electrical code and drawing information related to the successful completion of shop projects for 12th grade program. The student will become knowledgeable in the areas of: the function of specific pieces of equipment, Electrical Code interpretations for general and specific wiring methods, and how to prepare and understand drawings used in industrial and commercial installations.

Career Opportunities in Electrical: Entry Level Occupations

Electrical Apprentice
Electrician's Helper

Electrical Supply Company Worker
Solar Energy Installation

With Experience and/or Advanced Training

Business Agent for Electrician Union
Electrical Contractor
Journeyman Electrician
Teacher

Electrical Advisory Committee
Electrical Instructor
Master Electrician
Wiring Inspector

Related Occupations

Alarm Installer
Power Company Lineman
Service Representative

Electrical Cost Estimator
Power Plant Operator

ELECTRONICS EXPLORATORY

In this course the student is exposed to the range of career opportunities in the electronics field. The student is introduced to basic electronic and computer science concepts, electromechanical assembly, hand tools, test meters and microcontrollers used in the industry and most aspects of modern life. The student learns basic soldering techniques, solders and desolders components on circuit boards, builds an electronic operating circuit, and receives hands-on experience with standard electronic tools and basic robotics. Summary: This is an introduction to Electromechanical Assembly

ELECTRONICS SHOP 1

The shop one student is prepared for entry into the 10th grade shop program through a structured, introductory electronics curriculum. The student will be re-introduced to electronic terminology, component identification, and circuitry. The student will build a simple electronic project using standard electronic components and hand tools. The student will be introduced to computer system concepts, fundamental computer hardware and computer controlled circuitry. Using a microcontroller, they will experience the effect of programming code on various sensors and motors. Summary: This is the introduction into the Design, Fabrication, and Test of DC and AC Circuits.

ELECTRONICS TECHNOLOGY SHOP 2 - ANALOG ELECTRONICS

This is a foundation course designed to prepare the student for further study in the engineering and technology fields. The student will demonstrate health and safety practices, learn the use of measurement devices, assemble electronic circuits, use electronic hand tools and equipment, select and use DC and AC instruments, and apply electronics theory to the engineering design process. The student will select the use of discrete semiconductor instruments, apply electronic principles, perform calculations and apply electronic principles of semiconductor circuits. Students continue with the study of analog electronics with an introduction to advanced semiconductor operation. The student will perform experiments in the areas of power supplies, voltage regulation, and filter circuits. Next the students will construct and test semiconductor amplifiers and determine the operating

parameters of these devices. The course continues with an introduction to operational amplifiers (op-amps), field effect transistors (FETs), silicon controlled rectifiers (SCRs), and various uses for the 555 timer. Construction projects and labs will supplement all instruction. Labs will be constructed with hands-on trainers and breadboards as well as use of the Multisim software program. Throughout the course the students will demonstrate and develop language arts and communication skills, apply mathematical strategies to solve problems, apply science and engineering technology strategies (STEM), solve problems using critical thinking, demonstrate positive work behaviors; demonstrate ability to use technology for research, problem solving and communication. Students are introduced to basic electricity and electron theory, basic DC theory and circuitry, involving Ohm's Law, Watts Law, circuit components, multiple load circuits, meter construction and reading, basic AC circuitry involving magnetism, electromagnetism, capacitance, inductance, transformers and RC and L circuits. Also covered are semiconductors, diodes, transistors and power supplies. The student will also utilize computer-aided instruction (CAI) as a supplement to the classroom and textbook material. Students will receive an introduction to computer hardware and computer operating systems. All theory will be verified using hands-on experiments in the shop.

Summary: This is achieving the competencies associated with the Design, Fabrication, and Test of DC and AC Circuits. Provide the opportunity for an IPC J-STD-001 Soldered Electrical and Electronic Assembly Industrial Certification.

ELECTRONICS TECHNOLOGY SHOP 3 - DIGITAL ELECTRONICS

This is a continuation of the foundations course in electronics designed to follow Analog Electronics to prepare the student for further study in the engineering and technology fields. The student will demonstrate health and safety practices, demonstrate and apply the design process, problem solving, diagnostic skills, and troubleshooting to digital devices. The student will use measurement devices, assemble digital electronic circuits, use electronic hand tools and equipment, and digital instruments. The student will apply electronic principles of digital circuits to their projects, perform calculations, and verify digital devices using combinational logic. The student continues more advanced digital circuits using sequential logic. In this phase students analyze flip-flops, shift registers, asynchronous up/down counters, synchronous up/down counters, and D/A converters. Students will also design and build a digital clock on their trainers using computer software for the schematic drawings. This part of the course introduces the student to the theory and design of personal computers. Students will also demonstrate an understanding of microcontroller's characteristics and applications using Parallax "What's A Microcontroller?" PIC microcontroller robots. Use of hands-on Dynalogue boards and Multisim software will aid in the understanding of digital. Throughout the course the student will demonstrate language arts and communication skills, apply mathematical strategies to solve problems (STEM), communicate in multiple modes to address needs within the career and technical field, solve problems using critical thinking, demonstrate positive work behaviors, demonstrate ability to use technology for research, problem solving, and communication.

ELECTRONICS TECHNOLOGY THEORY 3- ELECTRONICS TECHNICIAN ASSOCIATE LEVEL 1

The 11th Grade course is intended for electronics technician students, who are seeking the status of CERTIFIED ELECTRONICS TECHNICIAN, ASSOCIATE LEVEL (CETa). It prepares students to become Journeyman (GET), Senior (CETsr) or Master (CETma) CETs. Topics range from Electronic Components and Semiconductors, AC and DC Circuits, Analog Circuits, RF, Cabling and Telecommunications. The students become a better technician with a solid core of basic electronics knowledge like that found at ITT Tech. Course material include (The Associate CET Study Guide, 6th Edition, Published by ETA® International) and (Introduction to Electronics, 6th Edition, by Earl Gates).

ETA International represents a wide variety of professionals from many industries, including: Avionics, Biomedical, Data Cabling, Fiber Optics, Gaming & Vending, Industrial Electronics, Information Technology, Renewable Energy, Smart Home, and Wireless Communications. ETA also offers FCC Commercial Radio Operator licensing. Employers worldwide choose ETA-certified professionals because of ETA's certification programs' competency criteria and testing benchmarks that conform to the highest international electronics standards. ***Summary: This is to achieve the competencies for the "ETA® International CERTIFIED ELECTRONICS TECHNICIAN, ASSOCIATE LEVEL (CETa)" Industrial Certification.***

ELECTRONICS TECHNOLOGY SHOP 4

This course is designed to prepare the student to take the “Student Electronic Test” (SET) certification given by Electronics Technician Association International (ETA). This is a nationally recognized organization which has developed a basic set of knowledge standards and competencies for the electronic industry. This organization has major input and influence on the Massachusetts frameworks for electronics. The program covers 22 chapters including: DC electronics, AC electronics, components and semiconductors, analog circuits, cabling & telecommunications, digital circuits, microprocessors, troubleshooting, repair, test equipment, and service management.

Students will be instructed on the practical aspects of constructing a computer. This includes preparing the motherboard by installing the CPU, CPU fan and memory DIMM. Installing the power supply, video card, NIC card, sound card, audio card and peripherals are also taught. Installing the operating system and test the functionality of the computer after it is built. Students will also be instructed on how to set-up a small network, how to share printers, files and other resources in a Server-Client environment.

Summary: This is achieving the hands-on competencies associated with the Introduction to CISCO Networking Academy’s IT Essentials “Computers and basic Networking”, Audio, Video, RF and Robotics.

ELECTRONICS TECHNOLOGY THEORY 4-ELECTRONICS TECHNICIAN ASSOCIATE LEVEL 2

The 12th Grade course is a continuation of the 11th Grade CET course. Topics range from Microprocessors, Transmitters, and essential skills every Certified Electronics Technician needs such as Record Keeping and Technical Writing. Each chapter is followed by a practice quiz and the entire guide is covered in a final practice examination, which will further prepare an individual for the CETA examination.

ETA-certified professionals work for some of the most widely-known companies, including Bellsouth, ADT Security, American Airlines, AutoZone, Boeing, Budweiser, Canon, Caterpillar, Ford Motor Company, Google, Home Depot, Kmart, Lockheed Martin, Motorola, Quest Communications, Raytheon, State Farm, TD Ameritrade, Verizon Communications and more!

IT Essentials curriculum helps students prepare for entry level IT career opportunities and the CompTIA A+ certification.

CISCO Networking Academy CCNA Discovery covers general networking theory and the basics of routing, switching, and advanced technologies within the context of environment for home and small office networks.

The Cisco Networking Academy Program is a comprehensive e-learning program that provides students with the Internet technology skills essential in a global economy. The Networking Academy delivers web-based content, online assessment, student performance tracking, hands-on labs, instructor training and support and preparation for industry standard certifications. The course is taught in two phases. The first phase teaches students the skills needed to obtain entry-level home network installer jobs. It provides a hands-on introduction to networking and the Internet using tools and hardware commonly found in home and small business environments. Labs include PC installation, Internet connectivity, wireless connectivity, file and print sharing, and the installation of game consoles, scanners and cameras. The second phase of the course, helps the students develop some of the skills needed to become network technicians, computer technicians, cable installers, help desk technicians and provides a basic overview of routing and remote access, addressing and security. It also familiarizes students with servers that provide e-mail services, Web space and authenticated access. Students learn about the soft skills required for help desk and customer service positions, and the final chapter helps them prepare for the CCENT certification exam. Network monitoring and basic troubleshooting skills are taught in context.

Career Opportunities in Electronics Technology:

Entry Level Occupations

CATV Technician
Electronic Stockperson
Bench Technician

Computer Technician
Electronic Wirer and Assembler
Help Desk Technician

Field Service Technician
Radio-Television Technician
Home & Small Business Networking Technician
Electromechanical Assembler Test Tech.

Photocopier Repairperson
Video Game Technician
Electronic Salesperson
Remote Service Tech.

With Experience and/or Advanced Training

Audio Visual Engineer
Electrical & Electronics Engineer
Electronics Instructor
Licensed Radio-Television Technician
Production Line Supervisor
Telecommunications Engineer
Electrical & Electronics Installers & Repairers
Electronic Equipment Fabricator

Computer Design Engineer
Electromechanical Inspector
Electrical & Engineering Assistant
Microwave Engineer
Satellite System Designer
Calibration Technician
Test Equipment Technician
Home Entertainment Technician

Related Occupations

Audio Visual Security Technician
Certified Network Associate
Electro Optical Engineer
Network Security Specialist

Automotive Electronics Technician
Medical Electronics Technician
Environmental Control Technician
Radar Engineer Robotics Engineer

ENGINEERING TECHNOLOGY EXPLORATORY

Students will explore various types of engineering. Students will develop and demonstrate foundational skills in problem solving, diagnostics, and troubleshooting via application of the design process using measurement devices, sketching, and brainstorming-independently and among teams. Students will be introduced to assembling and programming a robot, and design challenges.

ENGINEERING TECHNOLOGY SHOP 1

Students will continue to develop and demonstrate skills in problem solving, diagnostics, and troubleshooting via application of the design process. Students will use measurement devices to experience and explore the use and application of electronic components and devices. Students will create sketches for their design ideas as they identify mechanical components while developing and programming a robot. Students will continue to explore and define various types of engineering.

ENGINEERING TECHNOLOGY SHOP 2 – INTRODUCTION TO ENGINEERING DESIGN/PRINCIPLES OF ENGINEERING 1

This course will provide CADD and engineering students with the basic skills for both disciplines. The focus will be on CADD design and the principles of simple machines, heat loss from structures, fluid mechanics, basic electronics and robotics. Students will use the *Principles of Engineering* from *Project Lead The Way (PLTW)* as a guide. This will be supported in a project-based curriculum where the formal design process will be used to solve the problems related to the projects students are working on. Students will work on employability skills that will prepare them for possible co-op placement and employment after graduation. In addition, students will also focus on the process of design and engineering problem solving. Instructors will work closely with both the engineering and CADD shops to provide support for the various projects that students will be constructing. Students will use the *Introduction to Engineering Design* from *Project Lead The Way (PLTW)* as a guide while they learn about computer aided design theory, practice and build skills using Auto Desk Inventor, Revit, Solid Works and other design software. Students will use the formal design process as they solve and build the solutions to real world problems; as well as working on reverse engineering products to make them smaller, cleaner, stronger and smarter. Some of our projects include siege engines, wind turbines, vex battle bots, submarines, and the pencil dispenser challenge. Successful students may be eligible for college credits when this course is completed along with *Principles of Engineering 2*.

ENGINEERING TECHNOLOGY SHOP 3 – COMPUTER INTEGRATED MANUFACTURING (PROJECT LEAD THE WAY)

This course from Project Lead the Way is the study of modern manufacturing techniques that are used to produce complex objects as components in familiar products. Manufactured items are part of everyday life, yet most students have not been introduced to the high-tech, innovative nature of modern manufacturing. This course illuminates the opportunities related to understanding manufacturing. At the same time, it teaches students about manufacturing processes, product design, robotics, and automation through coding, advanced simulation and manufacturing equipment. Students can earn a virtual manufacturing badge recognized by the National Manufacturing Badge system. This course can lead to college credit.

ENGINEERING TECHNOLOGY SHOP 3– CIVIL ENGINEERING AND ARCHITECTURE (PROJECT LEAD THE WAY)

In the 11th grade Civil Engineering and Architecture students will study surveying basics and data collection related to surveying. The students will extend their work with the Autodesk Architectural CAD program to plot their survey points and design commercial building site features. The focus will be on Civil Engineering and different municipal systems and infrastructure. For example, electrical power distribution, drinking water distribution, drain collections, roads and bridges. This will directly support the Civil Engineering projects that are a key part of the junior year engineering curriculum shop class. In addition, students will work on real world employability skills that will prepare them for possible co-op placement and employment after graduation. This course can lead to college credit.

ENGINEERING TECHNOLOGY THEORY 3 - DIGITAL ELECTRONICS (PROJECT LEAD THE WAY)

This course from Project Lead the Way is the study of electronic circuits that are used to process and control digital signals. The focus of the course is to expose students to the process of combinational and sequential logic design, teamwork, communication methods, engineering and technical standards and documentation. Students will apply digital concepts to control systems and through programmable logic boards and robotic automation. This course can lead to college credit.

ADVANCE ENGINEERING TECHNOLOGY SHOP 4

The senior year students will develop advanced Computer Integrated Manufacturing and Municipal Operations projects as well as complete a Capstone project, or the student will participate in a cooperative education job. The advanced projects will further the student's capabilities building upon their junior year experience and often aligning with SkillsUSA or other extracurricular competition opportunities. The Capstone is a yearlong journey where the individual student is allowed to choose a topic that they are passionately interested in and is related to engineering design and their engineering experience to date. Some of the past projects are: powered skateboards, human-mimicking robot, quadcopters, solar trackers, a system which monitors and protects occupants against high temperature in parked car and many more! Cooperative education jobs directly replace the student's shop course with real-world work experience in Engineering-related positions, some past partnering employers include: BAE systems, Segue Manufacturing, Granite Group, Somerset Industries as well as others.

ADVANCED ENGINEERING TECHNOLOGY THEORY 4– SENIOR PROJECT

The senior project is a yearlong journey where the individual student is allowed to choose a topic that they are passionately interested in, that is related to engineering design and their engineering experience to date. The goal of the senior project is for the student to work with an outside expert in their field/topic of choice to help guide the process. There are guide points online on the Senior Project Web Page on X₂ which will help focus the timing and outcome of the senior project. Some of the past projects are: Boosted Boards (skate boards), Electrathon Vehicle, Bomb Detecting Robot, Video Games, a horse barn design for the Mass Society for the Prevention of Cruelty to Animals, a car alarm which prevents a parked car from having occupants when the temperature gets too high, a pollution control project and many more!

Career Opportunities in Engineering Technology:

Entry Level Occupations

CAD Drafter I	CAD Drafter
Computer Aided Design Drafter	Architectural Drafter
Architectural Drafter I	Mechanical Drafter I
Drafter I	Level I Drafter
Electrical & Electronic Engineering Technicians	Electro-Mechanical Technicians
Mechanical Engineering Technicians	

With Experience and/or Advanced Training

Industrial Architect	Residential Architect
Mechanical Design Engineer	Industrial Design Engineer
Automotive Design Engineer	Engineering CAD Teacher
Architectural CAD Teacher	Electrical Designer
Pipe Line Engineer	Structure Design Engineer
CAD Operator	Process Engineer
CAD Manager	Project Engineer
Survey Manager	Oil & Gas Election Engineer
Estimator	Electrical & Electronics Engineers
Industrial Designers	Mechanical Engineers

Related Occupations

Architects	Cartographers & Photogrammetrists
Electrical & Electronic Engineering Technicians	Electrical & Electronics Engineers
Electrical & Electronics Installers & Repairers	Electro-mechanical Technicians
Industrial Designers	Landscape Architects
Mechanical Engineering Technicians	Mechanical Engineers
Surveying & Mapping Technicians	Surveyors

GRAPHIC COMMUNICATIONS EXPLORATORY

The Graphic Communications Exploratory presents a broad overview of the graphic arts industry. In the printing/production area, emphasis is placed on production procedures that encompass all aspects of the printing industry. Students are exposed to printing/production, the integrated computer graphic systems, offset press, bindery, prepress, screen printing, high speed digitized imaging processes and vinyl sign production. This exciting curriculum takes a hands-on approach to complete several projects involving the offset press, and create a bound notebook using a cover of their own design. Employment opportunities in the area of graphic communications will be reviewed.

GRAPHIC COMMUNICATIONS SHOP 1

The Graphic Communications Shop 1 experience provides the student with a more in-depth curriculum and takes a hands-on approach to complete a variety of projects in the shop setting. Students will be given the opportunity to further their skills using the industry standard software Adobe Creative Cloud. Through project-based learning, the students will have the opportunity to learn the basics of Photoshop, Illustrator and InDesign. The students are encouraged to express themselves creatively.

GRAPHIC COMMUNICATIONS SHOP 2

The Graphic Communications 10th grade experience provides the student with a project-based approach curriculum and to complete variety of projects in a shop setting. Students will be learning graphic design software tools and techniques entirely within the Graphic Communications framework of real-world projects. Students will also be prepared in the following disciplines such as color theory, typography, principles and elements of design, apply mathematical knowledge and methods of measurement to a variety of projects. Graphic Communications students will learn to enhance and apply their organizational skills. Students will be required to define computer platforms

and operating systems. Graphics students will also learn to correctly how to use a scanner to scan images from different digital sources for a variety of uses. This program is designed to prepare the student for more demanding work and assignments which will prepare him/her to be able to produce work that meets the standards of a professional graphic communications person.

GRAPHIC COMMUNICATIONS TECHNOLOGY SHOP 3

Students in shop 3 specialize in printing production, digital graphics and prepress. In the printing/production area, emphasis is placed on production procedures that encompass all aspects of the printing industry. Students are given experience in the form of integrated computer graphic systems, offset press, bindery, prepress, and proofreading, screen printing, high speed digitized imaging processes and garment embroidery. Students will learn to apply organizational skills. Students will be given the opportunity to demonstrate pre-production, production and effective post-production practices. Students will learn to correctly scan images from different sources for a variety of uses, will learn to describe and apply photographic principles, and will learn to lay out a page using desktop publishing software and will learn to edit and create digital images using digital imaging software. Students will have the opportunity to create, design and layout a sign. Students will describe and demonstrate various methods for transferring graphics, demonstrate the use of a stencil, and demonstrate methods of producing lines and stripes.

GRAPHIC COMMUNICATIONS TECHNOLOGY THEORY 3

Students will continue with their examination of the major areas of specialization in the graphic communication industry. They will describe effective workflow and production practices. They will be able to explain text and page composition, color science, vision and printed color. Students will describe printing ink, substrates and finishing and binding. They will be able to define the business of printing and careers in Graphic Communications Technology.

GRAPHIC COMMUNICATIONS TECHNOLOGY SHOP 4

This course is given in a graphic arts/director/client atmosphere. Professional level problems will be stressed and solved with a concentration on layout, design, and the preparation of production. The course content will provide for a realistic development of job phases with respect to offset printing, bindery, silk screening, typesetting requirements, and electronic graphic design and garment embroidery. Emphasis is placed on production in the form of electronic page preparations. This course will give students hands-on experience with a computer generated graphic, page layout and typesetting network. The student will be exposed to advanced black and white, as well as printing on demand multicolor and four color process printing. Students will be responsible for completion of jobs from layout and design to type face selection. In most instances, the student acts as a journeyman's apprentice. Grade 12 students will also learn to enhance and apply their organizational skills. Students will learn to demonstrate effective pre-production, production and post-production, and publication practices. Students will be required to apply photographic principles, layout and design pages using page layout software and integrate edited digital images. At an advanced level, students will also be required to create, design and layout vinyl signage. Students will demonstrate the use of a vinyl cutter/plotter. Students will describe and demonstrate various methods for transferring graphics, demonstrate the use of a stencil, and demonstrate methods of producing lines and stripes. Students will apply vinyl vehicle lettering, vinyl lettering to various substrates, and install various types of signage.

GRAPHIC COMMUNICATIONS TECHNOLOGY THEORY 4

Students will continue with their examination of the major areas of specialization in the graphic communication industry at an advanced level. They will describe effective workflow and production practices. They will be able to explain at an advanced level: text and page composition, color science, vision and printed color. Students will describe in detail the science of printing ink, substrates and finishing and binding. They will be able to define the business of printing and careers in Graphic Communications Technology.

Career Opportunities in Graphic Communications Technology:

Entry Level Occupations

Entry Level Graphic Designer
Press Assistant / Operator
Copy Center Operator
Silk Screen Assistant

Plate Maker
Pre-Press Assistant
Bindery Assistant

With Experience and/or Advanced Training

Project Director
Print Production Manager
Bindery Manager
Lead Press Operator

Printing Press Operator
Operations Manager
Mailroom Manager
Silk Screen Operator

Related Occupations

Copy Preparation Person
Production Manager, Advertising
Art Director

Layout and Design Person
Marketing Manager
Printing/Advertising Sales

HEALTH ASSISTING/PRE-NURSING EXPLORATORY

This course introduces the student to career opportunities in the health service industry, the second leading industry in the nation. A wide variety of techniques are used to stimulate student curiosity and assist students in assessing their suitability for a career in the health field. Hands-on experience is provided in the classroom and laboratory.

HEALTH ASSISTING/PRE-NURSING SHOP 1

Health Assistant/Pre-Nursing Shop 1 is an extension of the health assistant exploratory program. It deals with the study of direct care careers and community health careers. Beginning skills, shop safety and first aid, and communication skills are introduced in the shop 1 program. Selected on-site clinical observations are provided through the use of local health care agencies when possible. A shop uniform is required. All students will be fitted for uniforms at this time to facilitate a smooth transition to sophomore shop.

HEALTH ASSISTING/PRE-NURSING SHOP 2

This course is designed to build an awareness of the many dimensions of the healthcare field. Special emphasis is placed on developing professionalism, work ethics, and interpersonal skills. Concepts of growth and development, nutrition, infection control, OSHA, HIPAA, anatomy and physiology, and beginning Certified Nursing Assistant skills are introduced. Students have the opportunity to become certified in basic life support for healthcare providers. Clinical experiences may include the following: preschool classrooms, adult day care centers, nursing homes, assisted living facilities, and various allied health care facilities. English Language Arts is incorporated into the curriculum to enhance written communication and health documentation. Math skills are incorporated to strengthen the ability to do medical calculations. The primary goal is to develop an awareness of the roles and responsibilities of the health assistant as part of the health team, and to use this as a foundation of the healthcare ladder which will enable students to successfully continue on to Shop 3.

MEDICAL TERMINOLOGY

The purpose of this course is to provide students with the basic knowledge of the language of nursing and medicine, and an understanding of how complex medical terms are formed. To obtain proficiency in analyzing medical words, students are exposed to knowledge of the word elements as they apply to nursing and medicine. This systemic approach to word building and term comprehension is based on the concept of word roots, prefixes, and suffixes. Students also learn the various meaning with which the elements may be used in different contexts to develop a broad understanding of the root element.

HEALTH ASSISTING/PRE-NURSING SHOP 3

The Health Assisting/Pre-Nursing Shop 3 curriculum is designed to provide students with learning experiences that will prepare them to meet the nurse aide certification requirements. The students are given opportunities to obtain basic nursing aide skills, personal care skills and basic restorative services. Students are prepared to be tested by the American Red Cross both for their clinical skills and their knowledge of the requirements for the Commonwealth of Massachusetts Nursing Assistant Certification. Students will also have the opportunity to certify in the areas of homemaker/home health aide and Alzheimer's. Students also complete a 10-hour OSHA certification course. In addition, the Health Assisting curriculum includes Clinical Laboratory Procedures.

HEALTH ASSISTING/PRE-NURSING THEORY 3

The Health Assisting/Pre-Nursing Theory 3 program is twofold. The first half of the year is focused on the aging process. Emphasis is placed on the physical changes and associated health problems which require professional care and/or long-term institutional care as well as communication skills, ethics, and problem solving methods. In addition, students will have the opportunity to obtain an in-house certification in Alzheimer's Care. The second half of the year the focus is on the Pharmacy Technician Certification Board program. In the role of the pharmacy technician they are able to work more effectively with pharmacists to offer better patient care and service.. After completion of the program students will be given the opportunity to take the PTCE- Pharmacy Tech Certification Exam and become a Nationally Certified Pharmacy Technician.

HEALTH ASSISTING/PRE-NURSING SHOP 4

The Health Assisting/Pre-Nursing Shop 4 Program is designed for those senior students who have successfully completed the Health Assisting/Pre-Nursing Shop 3. Students have the opportunity to become certified in basic life support for healthcare providers, first aid, electrocardiograph technicians, and medication assistants. In addition, students have the opportunity to explore the entry-level role of the pharmacy technician and patient care technician. The goal is to prepare a multi-disciplined health care worker who is cross trained for employment.

HEALTH ASSISTING/PRE-NURSING THEORY 4

The goal of the Health Assisting/Pre-Nursing Theory 4 program is to provide the students with the theory and skills in electrocardiography, pharmacology and patient care technician. These skills will allow the student to take the National Health Association Certified Electrocardiography Technician Exam, to explore entry-level pharmacy technician, and to qualify as a patient care technician in the acute setting.

Career Opportunities in Health Assisting/Pre-Nursing:

Entry Level Occupations

Activities Assistant
Geriatric Aide
Nursing Assistant
Rehabilitation Aide
Rehabilitation Facility

Dietary Aide
Home Health Care Aide
Pharmacy Technician
Teacher Aide in Pediatric
Alzheimer's Caregiver

With Experience and/or Advanced Training

Central Supply Technician
EKG Technician
Medical Assistant
Physical Therapy Aide

Dental Aide
EMT/Paramedic
Phlebotomist
Respiratory Therapy Aide

Related Occupations

Dental Assistant
Licensed Practical Nurse
Medical Records Technician
Professional Nurse (B.S.)
Technical Nurse (A.D.)

Laboratory Technician
Medical Assistant
Medical Secretary
Respiratory Technician
X-Ray Technician

HEATING, VENTILATION, AIR CONDITIONING & REFRIGERATION EXPLORATORY

This course provides freshmen exploratory students the opportunity to work with some simple tools of the HVAC&R trade, such as flaring tools, torches, swages, electrical pliers, voltmeters, etc., while working on just a few projects over the ten day period. The freshmen exploratory student works on soldering, brazing, PVC piping, simple electrical circuits and working with a Volt-Ohm-Meter. The classroom portion reviews safety rules and some theoretical facts found in the world that relate to the HVAC&R trade.

HEATING, VENTILATION, AIR CONDITIONING & REFRIGERATION SHOP 1

The ninth grade HVAC&R students continue with a more thorough introduction in the tools of the trade. They work with copper tubing, torches, brazing, and electrical components in order to become more familiar with these types of tools and fittings. A very thorough explanation of safety equipment and PPE used in the industry is covered at great length. Tool lists to be considered for the individual student are explained. Simple electrical circuits are built for the students to become familiar with schematic review, circuit testing, and circuit tracing.

HEATING, VENTILATION/AIR CONDITIONING & REFRIGERATION SHOP 2

This course concentrates on the acquisition of the skills necessary to use the basic tools of the trade. The program expands to include basic refrigeration systems and various types of refrigerants. Students cover in detail both the electrical and refrigeration systems of a domestic refrigerator and window air conditioning units. Students will complete employability skill assignments; employability skills are stressed throughout the program.

HEATING, VENTILATION/AIR CONDITIONING & REFRIGERATION SHOP 3

The HVAC&R Shop 3 concentrates on commercial refrigeration. Specific areas of study covered are refrigerants, refrigeration oil, compressor installation and servicing, methods of oil return, electrical wiring, and the installation and service of electrical components. This course concentrates on the acquisition of the skills necessary to use the basic tools of the trade. The program expands to include basic refrigeration systems, various types of refrigerants and the use of refrigerant recovery equipment. Students cover in detail both the electrical and refrigeration systems of a domestic refrigerator as well as window air conditioners. The sixth edition of Refrigeration and Air Conditioning Technology as well as Heating and Cooling Essentials text will be used to support related and shop instruction.

HEATING, VENTILATION, AIR CONDITIONING & REFRIGERATION THEORY 3

A thorough review of refrigerants, refrigeration and system components begins this year. The issues of safety in the shop and workplace are covered as well. A review of electrical circuits and symbols follows. Term 2 is an introduction to oil or gas heat with an emphasis on controls and components often found on these systems. Term 3 is for EPA Section 608 test preparation and examination. Students review employability skills regularly during the school year in the theory class as they prepare for potential co-op opportunities.

HEATING, VENTILATION, AIR CONDITIONING & REFRIGERATION SHOP 4

This course provides for continued hands-on experience with the HVAC&R trade areas by working with sheet metal component identification and installation, gas furnace troubleshooting and installation, air conditioning component installation and troubleshooting and proper maintenance and charging procedures for whole house air conditioning. Students also become familiar with measurement tools used in the HVAC&R industry, such as air flow meters, anemometers and psychrometrics. Troubleshooting and proper wiring techniques are also learned. The sixth edition of Refrigeration and Air Conditioning Technology, as well as Heating and Cooling Essentials text, will be used to support related and shop instruction.

HEATING, VENTILATION, AIR CONDITIONING & REFRIGERATION THEORY 4

Senior year begins with a review of oil or gas heat, electrical components and schematic review. The issues of safety in the shop and workplace are covered as well. Students are given 410A certification test preparation (a newer refrigerant) and are encouraged to take the exam (There is a cost to take the test). A complete discussion

on system sizing and duct or hydronic system design is given. House construction consideration is discussed with a focus on air conditioning and heating loads. Students periodically review employability skills with emphasis on communication and other employment based considerations.

**Career Opportunities in Heating, Air Conditioning, and Refrigeration:
Entry Level Occupations**

Apprentice Refrigeration Technician
Helper
Parts Person
Oil Burner Technician

Counter Person
Limited Refrigeration Technician
Salesperson
Installers Apprentice

With Experience and/or Advanced Training

Applications Engineer
Engineering Aid
Foreman
Licensed Refrigeration Contractor
Mechanical Engineer
Plant Engineer
Supervisor Test Technician

Engineer Designer
Estimator
Layout Technician
Licensed Refrigeration Technician
Operating Engineer
Sales Engineer
Teacher

Related Occupations

Installation Technician
Salesperson

Maintenance Technician
Service Technician

HOSPITALITY MANAGEMENT EXPLORATORY

The Hospitality Management Exploratory presents a broad overview of the Hospitality industry with an emphasis on Hotel Management and Restaurant Service. Students are introduced to the vast range of career opportunities that exist in this field. Valuable knowledge is demonstrated through classroom instruction as well as hands-on participation in industry specific projects in customer service through role plays and restaurant dining room set up and service. Students will observe upperclassmen while touring the Artisan Restaurant and Cafe. The innovative curriculum places an emphasis on the development of employability and professional skills. Students in exploratory will be given the opportunity to tour the shop hotel.

HOSPITALITY MANAGEMENT SHOP 2

The hospitality industry is a diverse and global industry offering countless opportunities in lodging, restaurant operations, travel and tourism services, gaming and entertainment, and recreation management. The Hospitality Management Shop 2 provides sophomore students with a basic knowledge of the principles and fundamentals of the hospitality industry. Students are provided with a foundation in general customer service practices, management concepts and theories that form a basis for success in the Hotel, Travel & Tourism Service industries. Students concentrating in this program area are introduced to department functions and operational aspects within hotel departments utilizing the Hospitality Service text book and workbook. Students will gain real world experience in the school's Artisan Restaurant and function room focusing on dining room service skills. Student will have the opportunity to work in the fast paced environment of the School's Café. Students will also participate with the setup, service and breakdown of school functions and events. Students are trained and acquire basic technical skills in dining, banquets and customer service practices. Students will be able to participate in various industry tours, school functions, and volunteer opportunities. Student will demonstrate proper service etiquette, work ethic and professionalism to gain experience and build confidence.

HOSPITALITY MANAGEMENT SHOP 3

The Hospitality Management Shop 3 course provides students with an intermediate knowledge of the principles and fundamentals of the hospitality industry. Students are provided with a foundation in specific customer service practices, hospitality soft skills and the theories that form a basis for success in the supervision of customer service.

The Shop will utilize the lodging Management Program- Year One text and workbooks from The American Hotel and Lodging Educational Institute. Student will continue to focus on the refinement of basic skills with hands-on, individual training to connect classroom theory to real world practice. This technical program provides on the job experience working in a local hotel. Students will further develop their technical skills working in the following hotel departments; Front Desk, Human Resources, Restaurant, Kitchen, Banquets, Housekeeping, Laundry, Administration, Accounting and Engineering. Students will continue to develop confidence through this process and start focusing on the direction their career may take. Students will gain real world experience in our Artisan Restaurant and function room.

HOSPITALITY MANAGEMENT SHOP 4

The Hospitality Management Shop 4 course will allow eligible students to participate in various Co-op work study programs with local hospitality businesses or continue to work at local hotel. Students not eligible for co-op positions will continue to work in the local hotel will narrow their focus to specific career direction building on competency levels, confidence and employability. Students will further develop their technical skills working in the following hotel departments; Front Desk, Human Resources, Restaurant, Kitchen, Banquets, Housekeeping, Laundry, Administration, Accounting and Engineering. The Shop will utilize the lodging Management Program-Year Two text and workbooks from The American Hotel and Lodging Educational Institute. The coursework will focus on leadership concepts, career development, operational leadership, and business management. Students are prepared for future employment or postsecondary education opportunities.

HOSPITALITY MANAGEMENT THEORY 3

Theory 3 focuses on the organization and technical aspects of operating a successful lodging property with an emphasis on the front office and housekeeping. Students will analyze inventories, operational costs, payroll and labor costs, revenue, etc... while maintaining customer service and expectations through curriculum in Hospitality Services textbooks. Students will also analyze employment handbook policy and procedures to reinforce employability skills. Students are required to complete a career action plan to outline their career plans and the steps they need to take for the plans identified.

HOSPITALITY MANAGEMENT THEORY 4

Theory 4 looks at the business behind the glamour with an introduction to business structures and management principles. Students will do projects on hotel franchises and cultural differences in the hospitality industry. An overview of support areas such as human resources, marketing, sales and accounting is explored. The legal and ethical considerations and practices of managing a lodging property will be reviewed. Students work on a business plan that encompasses the business knowledge gained. After completion of the business plan students work on a promotional campaign project sharpening each individual 21st century skills such as creativity and critical thinking.

Entry Level Occupations:

Front Desk Associate
Breakfast Café Attendant
Front Office Trainee
Banquet Set-up Person

Dining Room Servers
General Maintenance Staff
Guestroom Attendant
Event Planner Associate

With Experience and/or Advanced Training:

Front Office Supervisor/Manager
Accounting Office Associate
Catering Sales Manager
Cafeteria Manager
Host/Hostess
Executive Housekeeper
Hotel Manager
Travel & Tourism Manager

Reservation Supervisor
Banquet Sales Person
Dining Room Supervisor/Manager
Receptionist
Food & Beverage Manager
Maintenance Manager
Restaurant Manager
Hospitality Teacher

Related Occupations:

Cruise Ship Staff
Bartender
Food Service Manager
Purser
Apartment Building Superintendent

Flight Attendant
Building Custodian
Hospital Attendant
Sales Manager
Casinos

INFORMATION TECHNOLOGY SERVICES EXPLORATORY

The Information Technology Services Exploratory introduces students to the aspects of the information technology and computer science fields. During the exploratory, students will learn how to develop websites, mobile apps and video games using state of the art software development tools. Students will also learn about the many different jobs opportunities and the many different career paths of IT. The students will develop websites that incorporate graphics, audio and video using the HTML and CSS languages. They will develop mobile apps for the iOS and Android platforms that will be tested on iPhones/iPads and Android phones/tablets. Students will also develop 2d and 3d video games using an object-oriented game development engine called Unity and the programming language Visual C#.

INFORMATION TECHNOLOGY SERVICES SHOP 1

In the Information Technology Services Shop 1 students will continue to develop mastery in the skills of art, science and technology needed to develop websites, mobile apps and video games. The curriculum integrates the rigor and relevance of STEM (science, technology, engineering and mathematics) into fun and exciting web development, mobile app and video game classroom projects. Students will demonstrate their proficiency by constructing an original designed game/mobile app. The students' original designed game/mobile app will incorporate the many competencies developed during the completion of the game/app development projects. Students will develop a web site and the graphics showcase their work.

ADVANCED PLACEMENT - COMPUTER SCIENCE PRINCIPLES

Advanced Placement - Computer Science Principles is designed to introduce students to the central ideas of computing and computer science, to instill ideas and practices of computational thinking, and to have students engage in activities that show how computing and computer science are changing the world. In this course, students will learn how to access the world of mobile services and applications as creators, not just consumers. They will learn to create entertaining and socially useful apps that can be shared with friends and family. In addition to learning to program and how to become better problem solvers, students will also explore the exciting world of computer science from the perspective of mobile computing and its increasingly important effect on society. This course is part of a national project through the College Board and National Science Foundation and is an Advanced Placement level course. Students will have the opportunity to take the College Board Advanced Placement Computer Science Principles Exam to potentially earn college credits.

INFORMATION TECHNOLOGY SERVICES SHOP 2

The Information Technology Services course is designed to further develop student knowledge in the fields of programming and web development and their mastery in the skills of art, science and technology needed to develop websites, mobile apps and video games. The curriculum continues to integrate the rigor and relevance of STEM (science, technology, engineering and mathematics) into fun and exciting classroom projects. Students will be focusing on developing the fundamental knowledge and use of HTML, CSS and JavaScript languages. Students will continue the development, uploading and installation of mobile apps on the iOS and Android platforms that will be tested on iPhones/iPads and Android phones/tablets devices using app development tools. Student will be given the opportunity to develop 2D and 3D video games using an object-oriented game development engine called Unity and Visual C#. Students can also earn the opportunity to take several Microsoft Technology Associate and CIW Site Development Associate industry recognized technical certification exams.

INFORMATION TECHNOLOGY SERVICES 2 – INTRO COMPUTER TECHNICIAN COMPTIA A+ ESSENTIALS

IT Essentials: PC Hardware and Software is a hands-on, career-oriented e-learning solution with an emphasis on practical experience to help students develop fundamental computer skills, along with essential career skills. The CompTIA Academy AND the All-In-One CompTIA A+ Certification curriculum helps students prepare for entry-level ICT career opportunities and the CompTIA A+ certification, which helps students differentiate themselves in the marketplace to advance their careers. In addition, the course provides a learning pathway to the CompTIA Network+ certification. IT Essentials: PC Hardware and Software can be delivered as an independent curriculum or integrated into a broader course of study, such as technology or continuing education programs. This course is instructor led and includes an online component with the expectation that students can complete assignments and assessments on and off campus.

AP COMPUTER SCIENCE A

AP Computer Science A course introduces students to computer science with fundamental topics that include problem solving, design strategies and methodologies, organization of data (data structures), approaches to processing data (algorithms), analysis of potential solutions, and the ethical and social implications of computing. The course emphasizes both object and oriented and imperative problem solving and design. These techniques represent proven approaches for developing solutions that can scale up from small, simple problems to large, complex problems

INFORMATION TECHNOLOGY SERVICES SHOP 3

This course is designed to further develop student knowledge in the fields of programming and web development attained from Information Technology Services Shop 2. Students will continue developing their competencies in planning and developing programs that apply the use of functions, methods and procedures. Students will apply the techniques of good GUI design techniques through procedural and object oriented programming structures in the development of their programs. Students will develop programs using Visual Basic and C#. Student will develop programs that include the use of arithmetic relational and logical operators, iterative and conditional looping, sort routines, file handling, and arrays. Students will do this through the development of structures, functions, objects, methods and classes. Students will work on their team, software testing and project management skills by developing a game and publishing a website to promote their game. Students will be introduced to Relational Database Management systems. Students will be introduced to the Linux operating system and basic scripting. Students will prepare for and get their OSHA 10 certification. Students will prepare for and take the Microsoft Technology Associates Software Development Fundamentals Certification Exam. Finally students will create a professional resume, work on job interview and employability skills in preparation for co-operative education opportunities.

INFORMATION TECHNOLOGY SERVICES THEORY 3- PC TECHNICIAN

This course provides students with the knowledge to become industry certified as a PC technician, a major requirement of our current COOP employers. This course meets the specifications of two different industry certifications and VTE Frameworks Industry Recognized Credentials, and the CompTIA A+ certification. The course also introduces students to competencies required for SkillsUSA competition areas of Information Technology Services and Technical Computer Applications. This course will be taught through the combination of traditional hands on demonstration using real hardware and software, lecture, and the use of state of the art interactive virtual training using LabSim.

INFORMATION TECHNOLOGY SERVICES 4

Programming Shop 4 continues to build on all competencies, skills and knowledge attained in 11th grade programming. The program will allow students to begin a co-operative education work study in an Information Technology department at a local company. Software Development introduces the elements of the software development process as practiced in industry. Students gain knowledge of how to identify and troubleshoot

software problems, determine and document software system requirements, create and implement software designs, test and document software implementations, publish and maintain software, and manage software teams and projects. Students will create a capstone project that showcases all of the major concepts covered in programming, web development, and information technology and software development.

INFORMATION TECHNOLOGY SERVICES THEORY 4 - COMPUTER TECHNICIAN A+ ESSENTIALS

Expanding upon what was learned in Programming & Web Development Theory 3- Computer Technician A+ Essentials, students will be provided with the knowledge to become industry certified as a PC technician, a major requirement of our current COOP employers. This course meets the specifications of two different industry certifications and VTE Frameworks Industry Recognized Credentials, and the CompTIA A+ certification. The course also introduces students to competencies required for SkillsUSA competition areas of Information Technology Services and Technical Computer Applications. This course will be taught through the combination of traditional hands on demonstration using real hardware and software, lecture, and the use of state of the art interactive virtual training using uCertify labs.

Career Opportunities in Information Technology Services:

Entry Level Occupations

Computer Technicians	Technical Support/Help Desk
Assistant Network Administrator	Associate Computer Programmer
Video Game Tester	Associate Web Designer/Developer
Mobile App Tester	Network Support Specialist
Penetration Tester	Software Tester

With Experience and/or Advanced Training

Software Engineer	Database Administrator
System Analyst	Mobile App Developer
Information Technology Manager	Video Game Developer
Web Developer/Master	Senior Programmer
Video Game Designer	UI/UX Designer

Related Occupations

Network Administrator	Security Administrator
Cybersecurity Engineer	Project Manager
QA Engineer	Desktop Publisher
Network Architect	Technical Writer
Database Architect	Technical Trainer

MACHINE TECHNOLOGY EXPLORATORY

This exploratory includes an introduction to the machine trade as well as an overview of the career opportunities. Safety precautions, MSDS, fire safety, proper lathe operation and parts of the lathe are covered in this exploratory.

MACHINE TECHNOLOGY SHOP 1

This course involves in-depth study on parts of the lathe operation, set-up, and safety. Other parts of the course cover safety, blueprint reading, CNC and Mastercam basics. Whenever possible, students are taken on a field trip to a local manufacturer to help the student make a more informed career decision.

MACHINE TECHNOLOGY SHOP 2

This course provides reinforcement in the importance of improved tolerances on size and surface finish of machined parts. Instruction on personal safety equipment and safe working standards used in today’s machine shops. How to safely setup and operate precision machining equipment. Instruction in setup and operation of manual lathes, manual milling machines, CNC turning centers, CNC milling centers, pedestal grinders, power

saws and drill presses. Instruction of machine shop hand tools, portable power tools and precision measuring equipment. Instruction to include the latest Mastercam software for Computer Aided Machining.

MACHINE TECHNOLOGY SHOP 3

This course provides reinforcement and further development of machine shop skills. Benchwork, drill press, manual and CNC milling and turning, grinding, finishing, and holding tolerances, measurement and inspection are all included. The course combines both technical knowledge and hands-on experiences in the manufacturing of products. Students will be introduced to the proper set up and use of high tech CNC Machines, including HAAS and Prototrak machines. Students also learn basic programming with the latest software in use by local industries.

MACHINE TECHNOLOGY THEORY 3

To further enhance work being performed in shop, this course includes introduction in thread cutting, types of files and saws and the use of milling machines and milling cutters, along with a study of ferrous and non-ferrous metals. Proficiency will be gained in blueprint reading and sketching. Students will learn advanced programming techniques as they write NC programs for the CNC lathe and machining center using G & M codes.

MACHINE TECHNOLOGY SHOP 4

This course is an advanced and more intensive study of machining. Included in the course are both setup and operation of CNC vertical and horizontal machines, basic programming with Mastercam software and G-Codes, layout, close tolerances, finishing, and production requirements. Students are taught the skills needed to obtain a career in the machining trade.

MACHINE TECHNOLOGY THEORY 4

Included in this course are different forms of threads, precision thread measurement, gauging and tolerancing, use of machine handbooks, taper turning, allowances and tolerances. Also included are studies of surface finishes, geometric tolerancing and dimensioning and advanced blueprint reading. Students will be taught to write NC programs, as well as interfacing procedures for the CNC Milling Machine. Programming of the user friendly ProtoTrak MX3 Milling Machine is also part of this course.

Career Opportunities in Machine Technology:

Entry Level Occupations

Band Saw Operator
Lathe Operator
N.C. Miller Operator

Drill Press Operator
Machine Operator
Surface Grinder Operator

With Experience and/or Advanced Training

CNC Machine Programmer
Instrument Maker
Jig and Fixture Maker
Machine Technology Teacher
Tool and Die Maker

Inspector
Jig Borer
Machine Setup Person
Tool and Cutter Grinder

Related Occupations

Machine Oiler
Tool Crib Attendance

Material Handler

MARKETING EXPLORATORY

The Marketing Exploratory program will introduce and explore career opportunities in business, marketing, social media marketing, digital and internet marketing, email marketing, how to create a new product or service, product market research, business fundamentals, banking, accounting, retailing, and product placement and advertising. Students will learn the “4 P’s” of Marketing (Product, Price, Promotion and Place) with hands on activities in creating new products and services, promoting and advertising a new product and service, how products and

services are priced, and how/where products are sold (retail and/or online stores). The student will also be given an overview of the Marketing Mall shop stores, which consist of 4 different store experiences, to effectively create, operate, and manage a business.

MARKETING SHOP 1

In the 4th Term, students choosing Marketing as their Shop will begin in Shop 1. This is designed to provide students who plan to enter this program with the basic skills and abilities necessary for success in the program. Students will be given the opportunity to progress at their own rate by use of competency based projects and methods of instruction. Students will have the opportunity to participate in a mentoring program with junior/senior level students in a variety of job-site situations in the Mall Stores. Hands-on learning activities in the Mall, as well as related instruction, will give each student an opportunity for self-expression through meaningful experiences. Computer applications will be utilized to design promotional flyers, create advertisements, and participate in a team advertising project. This project is designed for the student to obtain an understanding of the role of marketing in keeping up with industry standards.

MARKETING SHOP 2

The Marketing Mall Stores provide each student with experiential learning activities which aid in the development of basic marketing and work ready skills. Each student is challenged to achieve acceptable performance at a rate that is consistent with their ability, interest and initiative. Competency-based learning materials provide activities that allow each student the opportunity to participate, and perform tasks that are appropriate to marketing occupations. At this level, marketing studies and activities include: customer relations, retail, advertising, and financial analysis. Students will learn purchasing for resale, merchandising products, and inventory control systems using a point of service system. In addition, students learn the importance and are responsible for cash/credit control systems, cash/credit handling, and cash/credit management for the Marketing Mall Stores.

Students will learn, apply, and perform fundamental financial concepts and business operations. Financial concepts include insurance (life, property, health and auto insurance), payroll and budgets (personal, family and business), taxes (sales, property and excise), and services offered by financial institutions. Students will begin to develop project management skills and understand business operations by working in teams with upperclassmen. Weekly safety health knowledge and skills are incorporated to ensure a safe and organized workplace environment for all.

Current technology is integrated into the Marketing Shop II curriculum and is designed to enrich students' understanding and use of industry standard technologies used in the MS Office Suite – Word, Excel, PowerPoint and Adobe products for a series of projects that demonstrate knowledge of marketing information management. Skills will be taught and students will be industry ready. Students demonstrate management skills, financial literacy and spreadsheet development, document processing, along with electronic mail etiquette and messaging.

Students will begin to identify and utilize various electronic media for promotional marketing, information and training materials for school wide general communications. Students will use electronic media as a tool for developing brand recognition and product positioning. Group projects will be used to explain various ways in which a company can utilize its website and analyze social media to develop effective communications with specific target markets. In addition, students will develop and be responsible to present their work and manage their time efficiently.

Topics such as Social Media, Brand Management, Sports and Entertainment Marketing, E-commerce, Digital Marketing, Database Management, and Advertising will be introduced.

MARKETING SHOP 3

Junior students at the Shop 3 Level are ready to implement actual management experience in various areas of the 3 Mall Stores and CVS. This includes all aspects of Operations, Merchandising, and Displaying. In addition, the

students work on curriculum called School Store Operations and the Functions of Marketing during their Junior year in Shop 3.

Juniors are responsible for the management and mentoring of Sophomore individuals within each department of the school stores. Their duties include Buying, Pricing, Receiving, Advertising, Sales, Displaying, and all Back Office Cash Reports, and Treasury Reports for the stores. Students also train on LogiVision, a computerized POS system that includes 4 computer POS terminals, and a back office terminal. LogiVision is a fully integrated, online retail management system that provides students with advanced technical training. The system includes Point of Sale, Inventory Control and General Ledger, Scanners, and barcode ticketing.

Students are provided the opportunity each year to work with Vendors that are invited into school. In addition, students learn how an Open to Buy works when we purchase and plan the merchandise for the stores for the next school year. In addition, they learn how to write Purchase Orders as well as process the orders through our Internal Purchase Requisition System. This provides the students with an overall view of various retail store operations, the functions of management, and an opportunity to actually experience the relationship of the many areas of employment in the field of marketing. Junior students have the opportunity to participate and become bank trained in the Greater Lowell Teller Training Program located within the school's branch of the Lowell Five Savings Bank.

All students are encouraged to participate in SkillsUSA, a national organization for the development of future leaders in the areas of Marketing and Management. Curriculum materials meet National Marketing Education Standards and the Massachusetts Vocational Technical Frameworks.

Students will work on a variety of real world projects that will prepare them for a career in the Marketing industry. Students will learn how to use social media and web-based job search sites, the importance of keywords, and develop an understanding of how to use local resources to grow their career. More advanced lessons on social media and computer based applications will be applied to class projects.

Students will utilize Social Media, Brand Management, Sports and Entertainment Marketing, E-commerce, Digital Marketing, Database Management, and Advertising will be introduced

MARKETING THEORY 3

Marketing Education Theory 3 will consist of two parts, Accounting will be taught over 2 terms and Website Marketing taught over 2 terms. In Accounting, students will learn the process of planning, recording, analyzing, and interpreting financial information. Throughout the course, students will learn how to keep financial records for a service company. Students will conduct a series of accounting activities including recording financial information for this service company. This course will prepare students to understand the purpose of the accounting system and demonstrate an understanding of the accounting equation. Students will use source documents to analyze transactions into debit and credit parts. Students will record transactions into a general journal, and then post the journal entries to a general ledger. Students will also do project related activities, such as analyzing public company financial statements, the importance of business ethics and code of conduct, and relate the accounting concepts to the marketing mall shops.

In Web-based marketing, students will learn how to develop marketing strategies for websites using online marketing. Student will learn how websites and digital marketing impact businesses and organizations. Students will learn how to use social media tools and email marketing to analyze and develop effective communications for businesses and organizations. Students will learn how electronic media and online advertising is used as a tool for developing brand recognition and product positioning. Students will learn how Internet viral activity impacts a business, and will analyze effective viral and buzz marketing strategies.

MARKETING SHOP 4

The Marketing Education Cooperative Education Program is most important at this level. The Cooperative Education Placement Program provides students with an exciting opportunity to expand their educational knowledge and experience in a real work environment that directly relates to their career goals. Students gain valuable employability experience while furthering their understanding of their occupational field within a structured, supervised environment.

Students not participating in a co-op experience will focus on personal development, job readiness, and continue to prepare themselves for the world of work in a marketing and business environment. Students will continue to develop their consumer math skills for finance and business. Applied learning strategies are emphasized to demonstrate transferable skills, changing work skills, and the impact technology has on their career. The Shop instructor will continue to work with all students to assist the student in a Co-op placement.

MARKETING THEORY 4 – BUSINESS PLAN & ENTREPRENEURSHIP

This senior year course focuses on the development of future entrepreneurs. This course concentrates on the skills, characteristics and knowledge necessary to be a successful entrepreneur. Students will enhance their knowledge from previous course knowledge, such as accounting, business operations, digital and social media marketing, advertising, customer service, marketing research, marketing shop and co-op experience to create and develop a business plan. The business plan will consist of the following: Identifying a business opportunity, developing a business description, market research, marketing plan, organizational structure plan, financial plan, and projected financial and investment data. Students will learn how to prepare proposed financial statements, such as balance sheets and income statements. In addition, students will learn how to identify business and market needs; product distribution, business and product promotion and selling; different types of ownership structures, selecting a business location; planning and tracking business finances; human resource management; risk management and best practices in business management. The students will also do project based activities on researching, analyzing and focusing on successful entrepreneurs and companies.

Career Opportunities in Marketing Education Entry Level Occupations

Advertising & Publication professional	Assistant Buyer
Bank Teller	Cashier
Customer Service Representative	Insurance Sales Representative
Marketing Assistant	Marketing Research Assistant
Public Relations Assistant	Retail Sales / Management
Visual Merchandiser Assistant	Wholesale & Manufacturers Representatives

With Experience and/or Advanced Training

Accountant	Account Representative
Advertising/Display Manager	Advertising Sales Representative
Assistant Buyer	Assistant Manager
Business Development	Buyer
Cash Office Manager	Customer Service Representative
Digital and Social Media Marketer	Email Marketer
Event Coordinator and Planner	Event and Trade Show Marketing
E-Commerce Representative	Entrepreneur
Exhibits and Promotions Manager	Management Trainee
Marketing Researcher	Marketing Education Teacher
Merchandise Manager	Operations Manager
Product Marketer	Purchasing Agent
Search Marketing (Google)	Social Media Specialist
Store Manager	Store Owner

Training Director

Related Occupation

Accountant
Advertising/Display Manager
Assistant Buyer
Brand Marketing
Construction Marketing
Department Manager
Financial Services Marketing
Health Products & Service Marketing
International Marketing
Online Advertising and Marketing
Pricing Analyst and Specialist
Marketing Communications
Real Estate Marketing
Public Relations
Sports and Entertainment Marketing

Account Representative
Advertising Sales Representative
Assistant Manager
Communication Manager
Customer Service Representative
Fashion Marketing
Food Products Marketing
Insurance Marketing
Internet Marketing
Paid Search Manager
Manufacturer's Sales Representative
Media Planner (TV, Radio, Films, Online)
Recreation & Hospitality Marketing
Retail Marketing Operations
Tourism & Travel Marketing

MASONRY EXPLORATORY

This program introduces the student to the various career opportunities in the masonry field coupled with a history of the trade. The course provides a brief exposure to the basic tools, measuring devices, and materials used in masonry. Practicing the techniques of paving will help students develop an awareness of the skills necessary to succeed in a masonry career. Projects include basic bricklaying.

MASONRY SHOP 1

The ninth grade Masonry Shop is an extension of the Masonry Exploratory program which expands on the use of the basic hand tools, measuring devices and materials through actual construction of projects in the shop. Sufficient related work is covered to give an understanding of these basic projects.

MASONRY SHOP 2

The shop 2 exposes the student to a variety of tools used in the masonry field and why, where, and how they are used and maintained. Students are shown basic brick and block bonding, types of jointing and how to plan basic concrete flatwork.

MASONRY SHOP 3

This program covers concrete block construction, block types, modular planning (modular spacing ruler), installation of windows, doors and lintels, bonding, and block chimneys. Concrete construction, planning, mixing, pouring, finishing, curing, testing and jointing, and reinforcing are also covered in this shop.

MASONRY THEORY 3

The Masonry Theory 3 course emphasizes the principles and theory of concrete block construction, block types, modular planning (modular spacing ruler), estimating, installation of windows, doors and lintels, bonding, block chimneys, concrete construction, planning, mixing, pouring, finishing, curing, testing, jointing and reinforcing. Operation of various power equipment and estimating masonry materials will also be covered.

MASONRY SHOP 4

Students in this shop are involved in concrete formwork, construction of footings and foundations, columns, beams and lintels, chimney construction, fireplace construction, brick walls and partitions (buttresses, pilasters, arches, refractory brick). Maintenance, repair and improvement of brickwork are also covered.

MASONRY THEORY 4

The theory 4 course emphasizes the principles and theory of concrete formwork, design and construction of footings and foundations; columns, beams and lintel design and chimney design, fireplace design and construction, brick walls and partitions (buttresses, pilasters, arches, refractory brick). Maintenance, repair, improvement, and computer estimating are also studied in this course.

Career Opportunities in Masonry:

Entry Level Occupations

Apprentice Bricklayer	Apprentice Cement Finisher
Apprentice Materials Handler/Tender	Apprentice Stonemason

With Experience and/or Advanced Training

Building Inspector	General Contractor
Masonry Contractor	Journeyman Bricklayer Stonemason/
Cement Mason	Project Estimator
Tile Setter	Pipe Coverer
Plasterer	Teacher

Related Occupations

Concrete Form Installer	Masonry Store Clerk
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MEDICAL LABORATORY AND ASSISTING EXPLORATORY

This course introduces the student to career opportunities in the medical assistant field. Medical assistants work with physicians in offices, hospitals and clinics. Students are made aware of the many skills required of medical assistants, including office management skills, performing routine tests, vital signs, preparing patients for examinations, health education and a host of others. Basic first aid will be demonstrated and therapeutic communication will be emphasized. Student will have the opportunity to experience laboratory procedures including lab reporting. A wide variety of teaching techniques are used to stimulate student curiosity about this interesting health career.

MEDICAL LABORATORY AND ASSISTING SHOP 1

The Medical Laboratory and Assisting Shop 1 provides students with an introduction to medical assisting. A variety of activities including administrative and clinical skills are presented. Students gain knowledge in the fundamentals of medical assisting as well as safety. They are exposed to the basic skills necessary when interacting with patients. Basic medical terminology will be introduced during this time. All students will be instructed on uniform guidelines and ordering procedures to facilitate a smooth transition to shop two.

MEDICAL LABORATORY & ASSISTING SHOP 2

This course introduces the students to the role of the Medical Assistant in a medical practice, hospital, or outpatient setting. The clinical procedures and techniques will include taking a patient medical history, performance of: medical asepsis, sterile technique, vital signs, audiology, visual acuity testing, documentation, and patient education. Students will practice assisting with physical exams and specialty procedures such as: minor surgical procedures, obstetrics and gynecology, pediatric exam, and rehabilitative medical procedures. Use of specialty medical equipment including the autoclave, ultrasonic cleaner, surgical instruments, audiometer, Titmus vision screener, spirometer as well as the nebulizer will be experienced. Special emphasis is placed on developing professionalism, work ethics, interpersonal skills and effective communication. Concepts of growth and development, infection control, OSHA, HIPAA, anatomy and physiology, and basic disease pathology.

MEDICAL TERMINOLOGY

The purpose of this course is to provide students with the basic knowledge of the language of nursing and medicine, and an understanding of how complex medical terms are formed. To obtain proficiency in analyzing medical words, students are exposed to knowledge of the word elements as they apply to nursing and medicine. This systemic approach to word building and term comprehension is based on the concept of word roots, prefixes and

suffixes. Students also learn the various meaning with which the elements may be used in different contexts to develop a broad understanding of the root element.

MEDICAL OFFICE MANAGEMENT 1

This course is an introduction to the administrative procedures and skills necessary to operate a basic medical office practice. The medical office procedures will include telephone and reception techniques, appointment scheduling, interpersonal communication, records management, written correspondence and basic bookkeeping skills. The various types of medical insurance will be introduced. The office environment is also studied. Students will learn about the personal characteristics and professionalism involved in being a successful medical assistant, as well as their ethical and legal responsibilities.

MEDICAL LABORATORY & ASSISTING SHOP 3

This course introduces the student to the practical application of clinical laboratory procedures, dosage calculation and medication administration, and basic nutrition. Students will be instructed in laboratory safety, aseptic technique, patient safety including the CLIA law, and the proper use of universal precautions. Emphasis will be placed on the incorporation of realistic clinic situations and critical thinking skills. The student will be expected to employ the skills they have learned in varied situations. Instruction will include the capillary finger stick procedure which requires that all students be clinically certified before being allowed to puncture independently. Simple to complex procedures will include: hematocrit, hemoglobin, glucose, ABO blood typing, WBC differentiation, simple tissue stains and the Gram stain technique. Students will be introduced to microscopy, as it relates to the observation of blood cells and bacteria. Each procedure learned will include the clinical relevance of the test, the appropriate documentation, and basic interpretation of the laboratory results. Students will be introduced to phlebotomy using venipuncture training arms. This training will include the correct tubes and additives used for each laboratory test. In addition, emphasis will be placed upon clinical technique, specimen handling, labeling, charting, and professionalism. Each student must also complete a 10-hour OSHA certification course which is required for cooperative education. Students also complete a 10-hour OSHA certification course.

MEDICAL LABORATORY & ASSISTING THEORY 3

This course offers a strong theoretical framework to accompany the Medical Assisting Shop 3 curriculum. Students will explore the disease processes and rationale for the procedures they are learning. Students will also complete the Pharmacy Technician Certification Board program. In the role of the pharmacy technician they are able to work more effectively with pharmacists to offer better patient care and service. After completion of the program students will be given the opportunity to take the PTCE- Pharmacy Tech Certification Exam and become a Nationally Certified Pharmacy Technician. Emphasis will be placed on critical thinking skills.

MEDICAL LABORATORY & ASSISTING SHOP 4

This course is designed to further develop student knowledge in the art and science of Medical Laboratory & Assisting. Students have the opportunity to become certified in Basic Life Support for healthcare providers and First Aid. Students will practice their clinical skills including but not limited to vital signs, ECG, sterile technique, and specialty examination procedures. Emphasis is placed on team building, leadership development and project based learning.

MEDICAL LABORATORY & ASSISTING THEORY 4

In the senior year, the focus is on the theory and procedures of electro-cardiology leading to the National Healthcare Association Certified Electro-Cardiograph Tech (CET Tech) Exam. Additional areas of study include resume writing, job interview skills, and first aid/CPR. The remainder of the year will focus on the review of theory and clinical skills necessary to sit for the National Healthcare Association CCMA Exam.

Career Opportunities in Medical Laboratory & Assisting:

Careers as a Medical Assistant

Administrative Medical Assistant
Records Management Clerk
Medical Office Manager
Medical Lab Assistant/Technologist
Blood Bank Technician
Specimen Processing Technician

Clinical Medical Assistant
Phlebotomy Technician
Certified Medical Assistant (in
specialty areas i.e., Pediatrics)
Ophthalmology, Internal Medicine

With Experience and/or Advanced Training

Central Supply Technician
EKG Technician
Physical Therapy Aide

Dental Aide
EMT/Paramedic
Respiratory Therapy Aide

Related Occupations

Laboratory Technician
Medical Assistant
Respiratory Technician

Licensed Practical Nurse
Professional Nurse (B.S.)
Technical Nurse (A.D.)

METAL FABRICATION & JOINING TECHNOLOGIES EXPLORATORY

The primary purpose of this program is to expose ninth grade students to the equipment, power machinery, hand tools and welding joining processes of the metal fabrication trade. This course covers the safe use of equipment in both forming and welding metals. Included are small projects that are fabricated and welded in the shop environment. Students will also receive hands-on basic skills in gas metal arc welding. This course is designed to give the students an overview of this trade in assisting them to make a decision for their major area of study.

METAL FABRICATION & JOINING TECHNOLOGIES SHOP 1

This program is an extension of the metal fabrication/welding exploratory program. During the shop 1, each student will fabricate and weld their own hands-on projects, which not only develop student skills but also encourage creativity. The objective of this course is to expose the student to the many areas of the welding industry and to increase the student's confidence in his/her ability.

METAL FABRICATION & JOINING TECHNOLOGIES SHOP 2

This course enables students to perform metal layout and fabrication of both sheet metal and structural metal projects. Additionally, they will be able to join metals with various welding equipment such as oxy-fuel, ARC welding and MIG welding processes. They will safely perform work with both hand tools and power equipment to both shape and form metals.

METAL FABRICATION & JOINING TECHNOLOGIES SHOP 3

This program enables the student to advance in the field of metal fabrication using different types of welding techniques for joining metals, both ferrous and nonferrous. Students will further develop their skills using power forming machines in the fabrication of shop projects. There is an emphasis on print reading and layout methods for both sheet stock and structural materials.

METAL FABRICATION & JOINING TECHNOLOGIES THEORY 3

This program introduces students to the career field of metal fabrication. Emphasis is placed on safety, tool recognition, machinery and their capacities to assist the fabricator. Math, measuring and blueprint reading used in the manufacture of sheet stock and structure materials are stressed. Classroom projects and homework assignments are used to further the students understanding of their potential to become a quality craftsman.

METAL FABRICATION & JOINING TECHNOLOGIES SHOP 4

This program is an extension of shop 3 with an emphasis on working with minimal supervision. During this course, the student will be evaluated on both quality and quantity of welding and fabrication skills that they have

attained. Students will also be taught the basic responsibilities of an employee to their employer and how one must take care of both machinery and tools which they are required to use and operate.

METAL FABRICATION & JOINING TECHNOLOGIES THEORY 4

This course concentrates on the area of blueprint reading for the metal fabricator. Specific elements, such as three-view drawings, dimensional drawing, tolerances, welding symbols, templates and bending fabrication comprise much of the course. The students will also further develop their welding background in related areas of metallurgy terminology, quality assurance, design and layout methods.

Career Opportunities in Metal Fabrication: Entry Level Occupations

Apprentice Fabricator	Arc Welder (all phases)
Tungsten Inert Gas Welder	Iron Worker
Oxy. Acet. Welder and Cutter	Press Brake Operator
Punch Press Operator	Shear Operator
Sheet Metal Worker Apprentice	Supervisor

With Experience and/or Advanced Training

Factory Representative	Heating & Ventilating Air Conditioning Spec. Metal
Fabrication Teacher	Precision Sheet Metal Inspector
Precision Sheet Metal Model Maker	Project Estimator
Shop Owner	Welding Engineer
Welding Inspector	

Related Occupations

Drill Press Operator	Factory Benchhand
Grinder	Salvage Yard Person
Spot Welder	Stock Handler
Welding Supply Delivery Person	Welding Supply Store Clerk

PAINTING & DESIGN EXPLORATORY

Today's painting & design field offers a variety of career opportunities including interior and exterior painting, wall covering, sign art, faux finishing, historical renovation, theatre set design, mural art, interior design and much more. This exploratory is an exciting, fast-paced, hands-on class which encourages students to express their creativity and artistic talent in a variety of innovative painting and design projects. Working both cooperatively and independently, students will learn interior and exterior painting techniques, how to coordinate colors, have an eye for detail and create one-of-a-kind spaces using the elements of design. In addition, students will be introduced to OSHA safety guidelines, develop employability skills and learn about the basics of entrepreneurship for the painting and design contractor.

PAINTING & DESIGN SHOP 1

This course is a continuation of the exploratory program and expands on the topics introduced in that course. Students will develop basic skills in surface preparation, wall applications, faux finishing techniques, estimating and job planning. Hands-on projects and critical thinking skills are emphasized in this program. Students will work on developing employability skills and positive work behaviors. Students will be introduced to the basics of management and entrepreneurship for the painting and design contractor.

PAINTING & DESIGN SHOP 2

The students learn to use various painting techniques. Students now become familiar with staining, matching paint, color theory and paint failures. Students will become knowledgeable in the safe use of a variety of tools.

Students are trained on the use of these tools and equipment to produce a finished product of high quality. Students will also develop skills in the area of cost and material estimation.

PAINTING & DESIGN SHOP 3

The shop 3 students are given more in-depth experience in the painting and design trade. They are exposed to complicated techniques, which require greater skill and craftsmanship, such as the setting up of staging, troubleshooting paint failures and selecting their remedies. Students will learn many faux finishing techniques and apply them to various surfaces. Students now prepare estimates, overhead expenses, surface identification and preparation. They are also exposed to various types of wall coverings and their applications. Students will have the opportunity to work on “off-campus projects” and to develop their skills further as they do real job applications. Students will be a part of the Construction Cluster House Building project. The *Wheels of Learning* program will be used to support the theory program with hands-on activities that correlate to the modules. At the completion of this program, students will receive their OSHA 10-hour card.

PAINTING & DESIGN THEORY 3

This course further develops students’ knowledge about the elements of painting and design. Student instruction will include, but is not limited to, paints and coatings, wallcovering, decorative finishes, furniture styles, spray painting, floor plans, textiles and color theory. Students will create resumes and job portfolios in preparation for employment through our Cooperative education program. Cooperative education placements are available in the 3rd quarter to 11th grade students who meet the school’s criteria. Curriculum is based on a variety of trade books including, *the Wheels of Learning* and *Painting & Decorating Skills and Techniques*. In addition, safety is addressed in all units. Reading, writing and math assignments related to the painting & design industry are an important part of this course.

PAINTING & DESIGN SHOP 4

This last year is used to develop speed, accuracy and a greater understanding of the trade as applied to basic business practices, preparing job estimates, figuring material and labor costs, time allotments for certain jobs, etc. Students are allowed to work more independently within the shop and around the school and are given more responsibility such as assisting underclass mates with their duties. Various types of spray painting, such as conventional, airless and HVLP, will be used throughout the school year. As students expand their expertise in the painting and design trade and improve the quality of their work, they will increase the potential opportunities for higher wages and greater chances of employment in the many areas of the painting field. Co-operative education is available to 12th grade students who meet the school’s criteria, as students put their training to use in the workplace.

PAINTING & DESIGN THEORY 4

In this course, students will become proficient in their technical knowledge of painting & design technologies. Students will create their own interior design board showcasing a collection of materials, drawings, inspiration, sketches, and finishes, to present their design idea visually. Curriculum is based on a variety of trade books including *Housing and Interior Design as well as The Wheels of Learning*. In addition, students will continue to build upon their resumes and job portfolios in preparation for employment through our Cooperative education program, as well as, employment after graduation. Cooperative education placements are available to 12th grade students who meet the school’s criteria, as students put their training to use in the workplace. Finally, students will also learn about colleges and universities with Painting or Interior Design programs as they prepare for a successful career.

Career Opportunities in Painting & Design: Entry Level Occupations

Apprentice Painter

Drywall Finisher

Furniture Finisher

Paint & Wallpaper Salesperson

Construction Painter

Faux Finisher

House Painter (Interior & Exterior)

With Experience and/or Advanced Training

Art Guilder
Industrial Sprayer
Military Painter
Painting Contractor
Powder Coater
Union Painter

Electrostatic Painter
Interior Designer
Mural Artist Painter
Physical Plant Paint Foreman
Set Design

Related Occupations for Painting & Design

Estimator
Facilities Management
Trade Shop Set-Up

Lead Paint Inspector
Sales Representatives for Paint Manufactures

PLUMBING EXPLORATORY

The objective of this course is to give a brief overview of the opportunities available in the plumbing field and the knowledge and skills required to pursue a career in plumbing. Primary objectives are to acquaint the students with the basic facts and fundamentals of plumbing and pipefitting, to show the students the fundamentals of soldering-threading pipe and cast iron work using rules and tools, to explain the relationship among ecology, environment and other sources of obtaining water supply and disposing of sewage.

PLUMBING SHOP 1

The objective of this course is to expand the student's introduction to the plumbing trade based upon the fundamental skills acquired during the exploratory phase. The student will be introduced to the more technical aspects of the trade including sketching of piping diagrams; learning how to read and use measuring instruments; ordering tools and materials; and using trade related mathematics. All these skills are integrated using hands-on shop projects.

PLUMBING SHOP 2

At this level, the students fabricate projects in all the materials used for water distribution, waste water, venting and gas projects. They also work on material identification, sizes, selection of tools, and their uses. Shop safety is strongly emphasized at all times during this course.

PLUMBING SHOP 3

Students at this level are introduced to the layout and fabrication of practical projects such as bathrooms, kitchens, etc. Shop safety is emphasized at all time since the students are now working more independently. They are also introduced to repair, maintenance, appliances, equipment and practical application of plumbing theory.

PLUMBING THEORY 3 (TIER 1)

The objective of this course is to advance the student through Tier I, as set by the Massachusetts State Plumbing Board, as well as a series of written and oral examinations. He/she is able to identify vents, drains and water pipes, as well as construction symbols in regards to the other trades. The student will be able to recognize by sight the different types of fittings, hangers and pipes. He/she is also introduced to related physics and related drawing.

PLUMBING SHOP 4

Students at this level review the basics and then, with emphasis on safety, proceed with projects that will expand their skill in working with all types of pipes and fittings, fixtures, faucets, hot water heaters, tankless heaters, and gas appliances. All types of power and hand tools and various tricks of the trade are introduced. If sufficient opportunities exist and the students are eligible, seniors are encouraged to participate in the co-op work program. During this program, the student works in the field for a master plumber on his/her shop week, thereby gaining valuable, on-the-job experience. Most co-op jobs result in full-time employment opportunities upon graduation.

PLUMBING THEORY 4 (TIER 2)

The objective of this course is to gradually advance the student through Tier II, as set by the Massachusetts State Plumbing Board and the Plumbing Code Book, as well as a series of written and oral examinations. His/her work covers glazed pipe, pipe fittings, drains, wastes, vents, plumbing fixtures, traps, water wells, water treatment, mains, services, pipe hangers, cross connections, hot water and gas. The student is introduced to related science and fabricates the plumbing system as described by the Plumbing Code Book.

Career Opportunities in Plumbing:

Entry Level Occupations

Apprentice Gasfitter/License
Plumbing Supply Clerk

Apprentice Plumber/License
Stock Clerk

With Experience and/or Advanced Training

Designer-Plumber
Journeyman Gasfitter/License
Master Plumber
Plumbing Contractor
Plumbing Inspector
Purchasing Agent
Teacher

Foreman
Journeyman Plumber/License
Mechanical Engineer
Plumbing Estimator
Project Supervisor
Sanitary Engineer
Trade Guide Office

Related Occupations

Building Maintenance Person
Hydraulic/Pneumatic Technician
Pricing Clerk

Gas Company Worker
Pipefitter
Sprinkler Fitter

ACADEMIC COURSE DESCRIPTIONS

ENGLISH LANGUAGE ARTS

ENGLISH 1 - Honors

English I Honors is a course designed to increase literacy using a variety of student centered techniques. This survey course exposes students to a variety of literature including novels, dramas, short stories, poetry, speeches, and nonfiction texts in order to foster critical reading and writing skills. This course prepares students for college level work. Purpose and coherence in paragraph and essay development in response to literature based and text based prompts are emphasized. Independent reading and the use of reference materials develop critical thinking and problem-solving skills through the development of questions and response to questions posed in literary and nonfiction texts. Objectives of the course are developed to meet state testing requirements. The curriculum is aligned with the Massachusetts ELA Curriculum Frameworks.

ENGLISH 1 - CP

English 1 CP is a course designed to increase literacy using a variety of student centered techniques. This survey course exposes students to a variety of literature including novels, dramas, short stories, poetry, speeches, and non-fiction texts. This course prepares students for college level work. The course focuses on student development of skills in areas of oral and written communication, reading, researching and accessing information, critical thinking, problem solving, responsibility, and collaboration. Objectives of the course are developed to meet state testing requirements. The curriculum is aligned with the Massachusetts ELA Curriculum Frameworks.

ENGLISH 2 - Honors

The aim of this course is to develop the necessary skills to meet the demands and expectations of typical college English courses. Using classic and contemporary selections from World Literature and a variety of genre including the novel, play, short story, dramas, poetry and essay, students will engage in in-depth literary study, discuss common themes, and analyze literary techniques as well as author's purpose. There is an emphasis on the development of students' oral and written reading responses and analysis skills. Vocabulary development, taught through numerous strategies, is text based and focused on MCAS preparation. Independent reading and the use of reference materials help to strengthen students' ability to read and write effectively. The objectives of this course are developed to meet state testing requirements and curriculum is aligned with the Massachusetts ELA Curriculum Frameworks.

ENGLISH 2 - CP

This World Literature course emphasizes the development of reading, writing, speaking, and listening skills to build students' proficiency in English Language Arts and prepare them for both college and career readiness. Students continue to develop the reading, writing, note-taking, and discussion skills necessary for college study. The course focuses on a variety of genres including non-fiction, short stories, dramas, novels, and poetry. Vocabulary development, taught through numerous strategies, is text-based and focused on MCAS preparation. Independent reading and the use of reference materials help to build students' independence in learning. When writing about and discussing literature, making connections between current information and instructional texts is emphasized. The objectives of the course and the course curriculum are aligned with the Massachusetts ELA Curriculum Frameworks and are developed to meet state testing requirements.

ENGLISH 3 - AP ENGLISH LANGUAGE AND COMPOSITION

The AP English Language and Composition course aligns to an introductory college-level rhetoric and writing curriculum, which requires students to develop evidence-based analytic and argumentative essays that proceed through several stages of drafts. Students evaluate, synthesize, and cite research to support their arguments.

Throughout the course, students develop a personal style by making appropriate grammatical choices. Additionally, students read and analyze the rhetorical elements and their effects in non-fiction texts, including graphic images as forms of text, from many disciplines and historical periods.

Pre-requisite: Overall average of 90 or better in English II - Honors and English teacher recommendation. Students may petition their English teacher to review their case for placement in AP Language.

ENGLISH 3 - Honors

The aim of this American Literature course is to develop the necessary skills to meet the demands and expectations of typical four-year college courses. Increased complexity of writing assignments and enhanced sophistication of writer response are at the forefront of this course. Students will expand their ability to analyze and compose narrative, argument, and expository forms as well as effectively and genuinely respond to authentic prompts. Using a variety of mentor texts, students will employ the writing process to develop and hone their composition skills. Whole class novel studies will examine the complexities of humanity while excerpts from classic American literature will trace the development of culture and society. Examination and analysis of essays, articles, plays and short stories will foster critical reading and thinking skills. A rigorous self-selected reading unit allows each student to discover themselves as a reader. All curriculum is aligned to the Massachusetts Curriculum Frameworks.

ENGLISH 3 - CP

The aim of this course is to develop the necessary skills to meet the demands and expectations for college and career readiness and focuses on English as a life-long tool for effective communication. Students will expand their ability to analyze and compose narrative, argument, and expository forms as well as effectively and genuinely respond authentic prompts. Whole class novel studies will examine the complexities of humanity while excerpts from classic American literature will trace the development of culture and society. Students will enhance their critical reading and thinking skills through a variety of both fiction and nonfiction texts. Each student will participate in independent reading, fostering their discovery as readers. All curriculum is aligned to the Massachusetts Curriculum Frameworks.

ENGLISH 4 – AP ENGLISH LITERATURE AND COMPOSITION

The AP English Literature and Composition course aligns to an introductory college-level literary analysis course. The course engages students in the critical analysis of imaginative literature to deepen their understanding of the ways writers use language to create meaning. Through a combination of class discussion and written analysis, students will consider a work's structure, style, and themes, as well as its use of figurative language, imagery, symbolism, and tone. Writing assignments include expository, analytical, and argumentative essays that require students to analyze and interpret literary works.

Pre-requisite: Overall average of 90 or better in English III OR Overall average of 85 or better in AP Language - Honors and English teacher recommendation. Students may petition their English teacher to review their case for placement in AP English Literature and Composition.

ENGLISH COMPOSITION 1 – DUAL ENROLLMENT

The course will provide three (3) credits at Middlesex Community College. English Composition I includes prewriting, writing, and revising essays of exploration, analysis, argumentation/persuasion, and research. Students write at least three papers of three-five pages in length and one position paper of five-ten pages that requires a thesis and support developed through formal research and documentation. This course emphasizes reading of literature and informal writing as methods through which ideas are developed. Students must receive a 70 or better to receive college credit. Students will be responsible for the Middlesex Community College tuition to receive credits.

Prerequisites include the Accuplacer Test, English 3-Honors, a minimum of GPA 2.0, teacher recommendations and parent approval.

ENGLISH 4 - Honors

This course prepares students for college and career level work with a major focus on literature beginning with a study of Greek tragedy, Sophocles and Oedipus Rex, the course then turns towards the year-long study of European literature. The students critically examine the relationship of theme and form with an in-depth study of Anglo-Saxon and Medieval literature, the Renaissance, the Restoration and Enlightenment, Romanticism, Victorian and the age of Modernism. Writing skills are enhanced as students study the mechanics of writing, by developing a series of in-depth descriptive, narrative and research papers. Students will complete a research project based on a thesis statement related to the themes of the course. The curriculum is aligned with the Massachusetts ELA Curriculum Frameworks.

ENGLISH 4 - CP

Literature is a major focus in this twelfth grade class with an emphasis on college and career readiness. Beginning with a study of Greek tragedy, Sophocles and Oedipus Rex, the course then turns towards the year-long study of European literature. The students critically examine the relationship of theme and form with an in-depth study of Anglo-Saxon and Medieval literature, the Renaissance, the Restoration and Enlightenment, Romanticism, Victorian and the age of Modernism. Writing skills continue to be developed, through a series of descriptive, narrative and research papers. The curriculum is aligned with the MA ELA Curriculum Frameworks.

MATHEMATICS

ALGEBRA 1 - HONORS

This course is designed to give the students the fundamentals skills necessary to succeed in Algebra 1-CP and provide assistance to specific learning needs. It will cover expressions and variables, real number properties, solving and graphing equations. Throughout the course, students will learn how to solve real-world and mathematical problems. Algebraic Foundations is aligned with the Massachusetts Common Core Curriculum.

ALGEBRA 1 - CP

This course focuses on the development of essential math skills. Algebra 1-CP is aligned with the Massachusetts Common Core Curriculum. Students will cover variables, inequalities, equation solving, real number properties, polynomials and slope intercept. In all areas word problems are stressed. Homework is a requirement.

PRE-ALGEBRA

This course is designed to give the students the fundamentals skills necessary to succeed in Algebra 1-CP. It will cover expressions and variables, real number properties, solving and graphing equations. Throughout the course, students will learn how to solve real-world and mathematical problems. Pre-Algebra CP is aligned with the Massachusetts Common Core Curriculum.

ALGEBRAIC FOUNDATIONS

This course is designed to give the students the fundamentals skills necessary to succeed in Algebra 1-CP and provide assistance to specific learning needs. It will cover expressions and variables, real number properties, solving and graphing equations. Throughout the course, students will learn how to solve real-world and mathematical problems. Algebraic Foundations is aligned with the Massachusetts Common Core Curriculum.

GEOMETRY - HONORS

Geometry-Honors, covers the topics described in Geometry - CP but in greater detail. The course also includes an introduction to trigonometry and unit circle functions.

GEOMETRY - CP

Geometry-CP is a study of angles, polygons and circles, based on the concepts of point, line and plane. Students are provided opportunities to discover geometric concepts in a hands-on, experiential way using graphing, drawing, constructions and more. Real-life models and applications also help students to apply and extend geometric concepts. Analytical and problem solving skills are developed through the study of logic, visualization and the deductive proof. Homework is required on a daily basis.

ALGEBRA 1 WITH GEOMETRY

Algebra 1 with Geometry extends the study of linear models and introduces exponential and quadratic models. In addition, students investigate angles, polygons and circles in the plane, as well as transformations of linear functions and shapes in the plane. Students are provided opportunities to discover concepts in a hands-on, experiential way using graphing, drawing, constructions and more. Real-life models and applications also help students to apply and extend concepts.

ALGEBRA 2 - HONORS

This course covers Algebra 2 topics including terminology, transformations, and operations on functions, rational functions, exponential and logarithmic functions, arithmetic and geometric sequences and series, and right triangle trigonometry and applications. Students must supply their own scientific calculator (TI-30 recommended) or graphing calculator (TI-83 or TI-84 recommended).

ALGEBRA 2 - CP

Students will investigate arithmetic and geometric sequences, and multiple function types including linear, quadratic and exponential functions. Additional topics of study include exponents and irrational numbers. Algebra 2 is aligned with the Massachusetts Math Curriculum frameworks.

TRIGONOMETRY – CP

This course is offered to seniors who have completed Algebra II CP. The content of this course is aligned with the Massachusetts Mathematics Frameworks. The course includes a brief review of key Algebra II concepts that will be required to be successful in Trigonometry. Students will engage in problem solving using various methods of indirect measurement techniques in trigonometry. Concepts are formula and application based with an emphasis on problem solving strategies.

FUNCTIONS AND NUMBER SYSTEMS

Functions and Number Systems strengthens baseline algebraic skills to transition from Algebra 1 to Algebra 2 with a focus on linear, quadratic, and exponential functions and number systems. Students will learn how to identify, graph, and compare and contrast each type of function. Real-life models and situations will be investigated to solidify understanding of all three function types.

AP CALCULUS AB

This course addresses all of the topics in Calculus Honors as well as inverse trigonometric functions, differential equations, and slope fields. The course is intended to be the equivalent of a one-semester, college-level calculus course, which is taught over a full year in high school. This course culminates with the advanced placement exam that can earn college credit for the student. Students must supply their own graphing calculator (TI-83 or TI-84 recommended). Recommendation is required for this course.

CALCULUS - HONORS

This course addresses Calculus AB topics including limits, derivatives of elementary functions, partial fractions, integrals of elementary functions, and applications of differentiation and integration. Students must supply their own scientific calculator (TI-30 recommended) or graphing calculator (TI-83 or TI-84 recommended).

PRE-CALCULUS – HONORS

This course covers Pre-Calculus topics including triangle, circular and analytic trigonometry, exponential and logarithmic functions and equations, vector analysis, systems of equations and inequalities, matrix algebra, mathematical induction and probability, and analytic geometry. Students must supply their own scientific calculator (TI-30 recommended) or graphing calculator (TI-83 or TI-84 recommended).

PRE-CALCULUS – CP

This course is offered to students who have completed Algebra II CP or higher and who are recommended by their Algebra II CP teacher. Pre-calculus prepares students for a study of Calculus, covering trigonometry, exponential and logarithmic functions and equations, vector analysis, systems of equations, matrix algebra, and conics.

PROBABILITY AND STATISTICS – CP:

This course begins with a study of probability, with a focus on conceptual understanding. Students then move into an exploration of sampling and comparing populations. The first semester closes with units on data distributions and data analysis—including how to summarize data sets with a variety of statistics. In the second half of the course, students create and analyze scatterplots and begin a basic study of regression. Then they study two-way tables and normal distributions, learning about powerful applications such as hypothesis testing. Finally, students return to probability at a more advanced level, focusing on topics such as conditional probability, combinations and permutations, and sets. Successful completion of Algebra 2 or above is a pre-requisite for this course.

PROBABILITY AND STATISTICS – HONORS

This course begins with an in-depth study of probability, with a focus on conceptual understanding. Students then move into an exploration of sampling and comparing populations. The first semester closes with units on data distributions and data analysis—including how to summarize data sets with a variety of statistics. In the second half of the course, students create and analyze scatterplots and begin a basic study of regression. Then they study two-way tables and normal distributions, learning about powerful applications such as hypothesis testing. Finally, students return to probability at a more advanced level, focusing on topics such as conditional probability, combinations and permutations, and sets. This course includes independent assignments and projects. It requires completion of Algebra II CP or higher and a recommendation by the student's Algebra II CP teacher.

PROBABILITY AND STATISTICS APPLICATIONS (6 credits)

This course contains two major content areas. The algebra 2 section applies the concepts and methods of algebra to important competencies needed for business, industry, and personal success. Topics studied include linear, quadratic, and exponential functions and right triangle trigonometry. This course is designed to enable students to increase their levels of math proficiency as described in the Massachusetts Frameworks for Mathematics. The probability and statistics portion of the course begins with an in-depth study of probability with a focus on conceptual understanding. This includes the difference between theoretical probability and experimental outcomes. Students move to sampling and comparing populations and express the likelihood of single and multiple events numerically. The content area closes with units on data distributions and data analysis—including how to summarize data sets with a variety of statistics.

PHYSICAL EDUCATION/WELLNESS

PHYSICAL EDUCATION 9TH/ WELLNESS

Freshmen will be offered a variety of team and individual activities, with an emphasis on fitness and skill development. Units are offered in fitness/weight training, cross country running, soccer, football, basketball, volleyball, speedball, and aquatics. Freshmen will also complete a fitness test to assess their individual fitness level

TEEN HEALTH

This course addresses the adolescent years with a focus on overall wellness in the physical, mental/emotional, and social categories of health. Issues such as decision making, self-esteem, peer pressure, bullying, nutrition, fitness, smoking, alcohol, drugs, sexually transmitted infections, healthy relationships, and human sexuality are covered in this course. Emphasis is placed on decision making and choices resulting in a high quality of life. The curriculum includes classroom activities and discussions, as well as guest speakers from local community organizations.

PHYSICAL EDUCATION 10th/WELLNESS

The Project Adventure Course is the core of the sophomore curriculum. This course involves concepts taken from Outward Bound Programs. The program also encourages critical thinking/brainstorming through our many group activities and low elements. Through our Full Value Contracts, which are developed by students and teachers, we emphasize the importance of respecting all individuals' opinions and beliefs. The outdoor rope course encourages skills such as taking initiative, problem-solving and group games. Sophomores also take swimming, CPR and First Aid. Students are required to write a reflection essay after the majority of project activities.

PHYSICAL EDUCATION UPPER 1/WELLNESS

Carryover activities from PE 9th make up the senior/junior curriculum. Activities include tennis, racquetball, volleyball, softball, floor hockey, jogging/walking, badminton, ping pong, fitness machines and weights, pickleball, golf, and aquatics.

PHYSICAL EDUCATION UPPER 2/WELLNESS

Carryover activities from PE 9th make up the senior/junior curriculum. Activities include tennis, racquetball, volleyball, softball, floor hockey, jogging/walking, badminton, ping pong, fitness machines and weights, pickleball, golf, and aquatics.

UPPER HEALTH 1

This course continues, and furthers, the curriculum of Teen Health from the 9th grade year. As with Teen Health, the primary focus is on overall wellness in the physical, mental/emotional, and social categories of health. Issues such as decision making, self-esteem, peer pressure, bullying, nutrition, fitness, smoking, alcohol, drugs, sexually transmitted infections, healthy relationships, and human sexuality are covered in this course. Emphasis is placed on decision making and choices resulting in a high quality of life. The curriculum includes classroom activities and discussions, as well as guest speakers from local community organizations.

UPPER HEALTH 2

This course continues, and furthers, the curriculum of Teen Health from the 9th grade year. As with Teen Health, the primary focus is on overall wellness in the physical, mental/emotional, and social categories of health. Issues such as decision making, self-esteem, peer pressure, bullying, nutrition, fitness, smoking, alcohol, drugs, sexually transmitted infections, healthy relationships, and human sexuality are covered in this course. Emphasis is placed on decision making and choices resulting in a high quality of life. The curriculum includes classroom activities and discussions, as well as guest speakers from local community organizations.

ADAPTIVE PHYSICAL EDUCATION/WELLNESS

Adapted physical education is a program consisting of developmental fitness activities, games, and sports (, whiffle ball, golf, volleyball, swimming, shuffleboard, bowling, kickball, badminton, weight training, nerf soccer, basketball) designed for students who may not be able to successfully participate in a regular physical education program and need adaptations.

SCIENCE

BIOLOGY - HONORS

This one-year course increases the student's awareness of the living world. Major concepts such as cell structure and organization, metabolism, growth, reproduction, biochemistry, genetics, taxonomy, evolution and ecology, are emphasized. Laboratory investigations teach important biological techniques and reinforce major concepts. Students enrolled in Honors Biology are expected to take the biology MCAS at the end of the course. This course has been aligned with the Massachusetts Science Curriculum Frameworks.

BIOLOGY 1 - CP

Biology 1 is the first part of a two-year course. This course provides a concept-based overview of biological principles. Topics include the chemistry of life, cell structure, functions and processes, genetics, classification, evolution, biodiversity, human anatomy and physiology. The goal of this course is that students will make meaningful connections to the curriculum and gain a general understanding of the basic biology concepts through laboratory experiments, group activities, interactive technology activities, projects and classroom work. This course has been aligned with the Massachusetts Curriculum Frameworks.

BIOLOGY 2 - CP

Biology 2 is the second part of a two-year course. This course provides a comprehensive coverage of biological principles and their application to real living organisms. Topics include the chemistry of life, cell structure, functions and processes, genetics, classification, evolution, biodiversity, human anatomy and physiology. The objective is that the students will gain a solid understanding of how living things function and interact with their environment. This will be done through laboratory experiments, group activities, interactive technology activities, projects and classroom work. This course has been aligned with the Massachusetts Curriculum Frameworks. Laboratory work is an important part of this course.

GENERAL CHEMISTRY HYBRID/LAB 1 – DUAL ENROLLMENT

A study of the fundamental chemical laws and theories. Topics include atomic and molecular structure or matter, stoichiometry, periodicity, chemical bonding, chemical and physical properties of matter, and change of state. Laboratory work is an important part of this course. This is a dual enrollment course with a Quincy College.

AP ENVIRONMENTAL SCIENCE

Environmental Science is a laboratory and field-based course designed to provide students with the content and skills needed to understand the various interrelationships in the natural world, to identify and analyze environmental problems, and to propose and examine solutions to these problems. The course is intended to be the equivalent of a one-semester, college-level ecology course, which is taught over a full year in high school. The course encompasses human population dynamics, interrelationships in nature, energy flow, resources, environmental quality, human impact on environmental systems, and environmental law. Recommendation is required for this course.

ENVIRONMENTALS SCIENCE – CP

Environmental science is a captivating and rapidly expanding field, and this two-semester course offers compelling lessons that cover many aspects of the field: ecology, the biosphere, land, forests and soil, water, energy and resources, and societies and policy. Through unique activities and material, high school students connect scientific theory and concepts to current, real-world dilemmas, providing them with opportunities for mastery in each of the segments throughout the year. Laboratory work is an important part of this course.

AP BIOLOGY

AP Biology is an introductory college-level biology course. Students cultivate their understanding of biology through inquiry-and laboratory-based investigations as they explore the following topics: evolution, cellular processes — energy and communication, genetics, information transfer, ecology, and interactions. The course is based on four Big Ideas, which encompass core scientific principles, theories, and processes that cut across traditional boundaries and provide a broad way of thinking about living organisms and biological systems. The course is intended to be the equivalent of a one-semester, college-level biology course, which is taught over a full year in high school. Recommendation is required for this course.

CHEMISTRY - HONORS

This course is designed for students who have successfully completed Biology and Algebra 1- honors level. Detailed investigations require independent inquiry and problem-solving along with communication of findings. Topics include periodic table, types of reactions, nuclear chemistry, stoichiometry, gas laws and acid-base reactions. This course is aligned with the Massachusetts Curriculum Frameworks. Laboratory work is an important part of this course.

CHEMISTRY - CP

This course can be taken in the sophomore, junior or senior year. The course covers the general aspects of chemistry including concepts and patterns in the periodic table, atomic structure, balancing chemical equations, elements, compounds and mixtures. Students will conduct a series of chemical experiments using environmentally friendly substances. Laboratory work is an important part of this course.

ANATOMY & PHYSIOLOGY - HONORS

Honors Anatomy and Physiology is an in depth study of the structure and function of the human body. Students enrolled in the course will learn anatomy and physiology through lectures, hands on experiments, dissection and video presentations. Dissection of a sheep heart, brain and fetal pig are part of the standard laboratory experience for this course; alternative activities are available upon written request by parent/guardian. Students will also be required to contribute to their learning experience by participating in class projects and performing presentations. Laboratory work is an important part of this course.

PHYSICS - HONORS

Physics is the study of how things work. Concepts are developed in a style that will allow students to relate physics to the real world. The course involves hands-on learning experiences, where students will be required to collect, analyze and draw conclusions from derived data. Science skills and physics concepts are integrated with mathematics and technology. Topics covered include speed, acceleration, gravity, momentum, centripetal force, heat, thermal energy, waves, sound, light, electricity, magnetism and electromagnetism. Logical and deductive thinking, problem solving and application are emphasized. Laboratory work is an important part of this course.

ANATOMY & PHYSIOLOGY - CP

This course consists of an in-depth and concentrated study of the structural and functional levels of organization of the human body. Through lectures, videos, experiments and computer use, each curriculum unit covers a separate system of the body and how each system relates to the body as a whole. Dissection of a sheep heart and brain are part of the standard laboratory experience for this course; alternative activities are available upon written request in lieu of dissections by parent/guardian. Laboratory work is an important part of this course.

BIOTECHNOLOGY 1 - CP

In this elective course students will explore the fundamental principles, career pathways and business applications used in the medical, pharmaceutical, and agricultural industries. Topics covered in this class could include DNA, RNA, and protein technologies; medical diagnostics; the healthcare and pharmaceutical industries and food chemistry. A strong emphasis will be placed on laboratory technique and the scientific process. This is a multi-

level hands-on, lab intensive science course. There are no prerequisites for this course. Laboratory work is an important part of this course.

PHYSICS - CP

This course is required for students who are enrolled in industry-based vocational programs. Students in any other vocational programs can also enroll. The focus of this course is two-fold: the investigation of a variety of physics topics and the development of skills in experimentation and problem solving. Topics include speed, acceleration, gravity, momentum, centripetal force, motion of the planets, heat, states of matter, sound, light, electricity, magnetism, radioactivity and nuclear reactions. Emphasis is placed on logical thinking, problem solving, and the use of basic algebra skills. Laboratory work is an important part of this course.

APPLICATIONS OF SCIENCE - CP (3 credits)

This course will focus on the fundamentals of science and their impact on the technological world. This course will provide students the opportunity to conduct independent research on significant contemporary scientific issues. During their research students will learn how to identify and use reliable internet resources, utilize Google docs, incorporate web-based templates, and present work through an online platform. Research topics include vaccinations, viruses, bacteria, food industry, ethical treatment of animals, and personal and global impact of scientific discoveries of today and tomorrow. Laboratory work is an important part of this course.

ENGINEERING SCIENCE – CP (3 credits)

This is a project based course. Its primary objective is to both engage and excite students with hands-on science & engineering projects. The course will culminate with a challenging, but enjoyable capstone project: students will design their own house and learn how to represent their design through 3-dimensional drawings. Topics include: Engineering Design; Construction Technologies; Energy Systems; and Electric Circuits. Emphasis is placed on logical thinking, problem solving, and the use of basic algebra skills. Further, the course will attempt to integrate knowledge and skills from applicable trades into class discussions and assignments.

SOCIAL STUDIES

WORLD HISTORY- HONORS

The course content will cover the Enlightenment ideas that led to revolutions in Europe and the Americas, the rise of nation states, and the cultural, economic, and political roots of the Modern world. Additionally, students will study the 19th century reform movements, Great Depression, World War I, World War II, and the Cold War. Finally, students will examine self-determination movements throughout the 20th Century. Emphasis is placed on expository writing, close of reading non-fiction and fiction texts, project based learning, and a survey of world geography. Students will accomplish the learning concepts of this course through the use of novels, document based questions, films, documentaries, and discussion.

WORLD HISTORY - CP

In this course, students will cover the Enlightenment ideas that led to revolutions in Europe and the Americas, the rise of nation states, and the cultural, economic, and political roots of the modern world. Additionally, students study the 19th century reform movements, Great Depression, World War I, World War II, and the Cold War. Finally, students will examine self-determination movements throughout the 20th Century. Emphasis is placed on study and organizational skills expository writing, close reading of non-fiction and fiction texts, and a survey of world geography. Students will accomplish the learning concepts of this course through the use of novels, document based questions, films, documentaries, and discussion

UNITED STATES HISTORY 2 – HONORS

The course begins with the study of the United States emergence as a powerful, modern and industrialized nation by the turn of the 19th century. The course continues with the examination of the political, social and cultural development of the United States in the early 20th century. The causes and effects of World War I, on the United States and the world will also be studied. Students will also study the Roaring 20's and its' aftermath, the Great Depression and New Deal. The course concludes with an examination of the rise of fascism and militarism and how the Allied countries were able to defeat Germany, Italy and Japan, in World War II. Students will accomplish the learning concepts of this course through the use of novels, document based questions, films, documentaries, and discussion. Emphasis is placed on expository writing and close reading of fiction and non-fiction texts.

UNITED STATES HISTORY 2 – CP

In this course begins with the study of the United States emergence as a powerful, modern and industrialized nation by the turn of the 19th century. Emphasis is placed on expository writing, close reading of fiction and non-fiction texts, study, and organizational skills. Students will accomplish the learning concepts of this course through the use of novels, document based questions, films, documentaries, and discussion. The course continues with the examination of the political, social and cultural development of the United States in the early 20th century. The causes and effects of World War I, on the United States and the world will also be studied. Students will also study the Roaring 20's and its' aftermath, the Great Depression and New Deal. The course concludes with an examination of the rise of fascism and militarism and how the Allied countries were able to defeat Germany, Italy and Japan.

UNITED STATES HISTORY 3 - HONORS

Students will engage in a variety of writing, research and higher level critical thinking related activities and assignments and assessments in this course. Technology, media, literary and primary document resources will be utilized to examine the impact of recent contemporary United States history on current day affairs. Graphic and comprehensive nonfiction and historical novel readings serve as tools of understanding as well as expanding thought of how history affects the present and future. Students examine how the United States began to assume worldwide responsibilities as the leader of the free world in the Cold War Era. Students will also analyze the important political, economic and social changes during the 1950's through the 1970's which include The Civil Rights Movement and Vietnam War Era.

UNITED STATES HISTORY 3 – CP

In this course, students will engage in a variety of writing and analysis activities that lead to understanding how recent contemporary United States History continues to affect our society today. Various media, including those which connect to primary source documents and video, will be utilized to trace and detail events and analyze historical relevance to the past and present. Letters, speeches and books in graphic and narrative styles will serve as resources of information and deepen understanding of course content. The course first reviews the effects of World War II. Emphasis is placed on the role the United States played in the postwar era that evolved into the Cold War era. The Cold War emergence, Civil Rights Movement, Vietnam War and Watergate scandal time periods and events will be major areas of concentration, as well as social movement causes within the United States.

TOPICS IN UNITED STATES HISTORY 3

This course serves as a topical survey study of United States History of the post-World War II Era up to the post 9/11 era. The Presidencies of Truman to Obama will be addressed and analyzed for major historical and societal impact on the United States and the role it plays in world affairs. Major focus areas include the Civil Rights Movement, the Vietnam War, Watergate as well as the changes the United States experienced with the emergence of The New Frontier and The Great Society programs. Social movements which helped shape government action to provide and protect the rights of women, various ethnic groups and all citizens are also highlighted. Emphasis is placed on how these developments affect the current welfare and status of the United States as a country and its

citizens as well. Emphasis is placed on study and organizational skills expository writing, close reading of non-fiction and fiction texts.

ACADEMIC SUPPORT

ENGLISH LANGUAGE LEARNERS - BASIC

This course is designed to increase each student's facility with the English language in order to build their academic proficiency. Opportunities are provided for students to speak, read and write English so that they can function more independently in school and in the community. Emphasis is placed on reading comprehension, vocabulary development, and responding to text based questions to prepare for the state testing requirements. Students are introduced to the writing process and practice editing and proofreading skills. Language instruction and course texts are aligned with the World-Class Instructional Design and Assessment (WIDA).

ENGLISH LANGUAGE LEARNERS - INTERMEDIATE

This course is designed to increase students' fluency in speaking, reading and writing and to build skills that support students' achievement in academic and technical classes through reading and responding to leveled texts, as well as academic and technical course texts and curriculum. Written responses to text based questions prepare students for state testing requirements. Language and vocabulary are developed through oral and written assignments. Language instruction and course texts are aligned with the World-Class Instructional Design and Assessment (WIDA).

ENGLISH LANGUAGE LEARNERS - ADVANCED

This transitioning level course is designed to prepare the students to succeed independently in academic and technical classes. Instruction utilizes academic class texts and introduces research skills. Advanced grammar instruction encourages students to incorporate knowledge of various sentence structures into their essay writing to improve both clarity and directness of expression. Language instruction and course texts are aligned with the World-Class Instructional Design and Assessment (WIDA).

ESSENTIAL CONCEPTS OF BIOLOGY

Essential Concepts of Biology is designed for students who have not passed the biology MCAS exam. A diversity of learning methods are utilized to increase student understanding of the key concepts identified in the Massachusetts Learning Standards for Biology. Test taking skills will also be emphasized.

ESSENTIAL CONCEPTS OF ENGLISH

In an effort to provide students additional support in English Language Arts, MCAS support and remediation will be offered to those students identified, as not meeting the minimum Needs Improvement Standard on the MCAS exam.

ESSENTIAL CONCEPTS OF MATH

Essential Concepts of Math is designed for students who have not passed the math MCAS exam. A diversity of learning methods are utilized to increase student understanding of the key concepts identified in the Massachusetts Learning Standards for Math. Test taking skills will also be emphasized.

MATH FOUNDATIONS

Foundations of Math is provided to eligible students based on ability level and specific learning needs. Foundations of Math provides an individualized learning center environment equipped with math software technology and tutoring assistance to meet a wide variety of math student learning needs. Such needs include, but are not limited to, extended time on learning, review of basic math, and skill development in algebraic concepts. Eligible students are identified and given support as needed by math instructors.

READERS/WRITERS WORKSHOP 1

The primary emphasis of this course is to improve each student's ability to communicate effectively through the use of strategic reading, writing, speaking, and listening skills. Instruction is tailored to students' individual learning needs, based on a variety of assessments, and includes extended learning time. The goal is to provide students opportunities to increase motivation, independence, and transfer of literacy skills to their academic, professional and personal lives.

READERS/WRITERS WORKSHOP 2

This course builds on the foundation of Reader/Writer Workshop I with continued opportunities for students to deepen knowledge and improve skills in reading and writing, speaking and listening. Instruction is tailored to students' individual learning needs.

STUDY SKILLS

Determination of need for a study skills class is based upon decisions made at the student's Individualized Education Program (IEP) Team meeting. Students in need of academic support and continued development of independent work habits are assigned a study skills class. Students focus on strategies to improve their organization, planning of course work and assignments as well as reinforcement of concepts taught, test preparation, note-taking, time management skills and self-advocacy skills.

TRANSITIONAL OCCUPATIONS PROGRAM

THE TRANSITIONAL OCCUPATIONS PROGRAM

The Transitional Occupations Program is a specially designed academic program offering functional academic courses and a specialized vocational training experience. The program is designed for students with significant cognitive/intellectual disabilities as determined through the TEAM meeting process. The primary goal of the TOP's program is to provide students with the necessary employability skills to work independently as an adult in the community.